



## Registration - 2025 IIMC Study Abroad Program and Symposium – England

**DEADLINE TO REGISTER - March 21, 2025 - Maximum capacity of 50 attendees**

If you are paying by a method other than credit card, please use this form and return to Chris Shalby at [chriss@iimc.com](mailto:chriss@iimc.com). All payments are due at time of registration. Confirmations will only be issued when payment is paid in full. IIMC will provide invoices for those municipalities that require an invoice prior to approving payment. However, your registration and/or Early Bird pricing will not be guaranteed until payment has been made. If you need an invoice, please send your request to Janet Pantaleon at [janntp@iimc.com](mailto:janntp@iimc.com).

<b>Registration Date:</b>		
<b>First Name:</b>	<b>Last Name:</b>	
<b>Name as it appears on passport or ID Document:</b>		
<b>Document Number:</b>	<b>Expiration Date:</b>	
<b>Date of Birth for Identification Purposes:</b>		
<b>Job Title:</b>	<b>Organization:</b>	
<b>Email:</b>	<b>Phone:</b>	
<b>Mailing Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Postcode:</b>

### Emergency Contact

<b>First and Last Name:</b>	<b>Phone:</b>
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**Do you need special assistance?  Yes**

**What type of assistance do you need?**

### Registration Payment Options:

**50% Deposit/Final Balance - \$1,500**

**Full Payment - \$3,000**

### Please Provide Name of Guest(s) Traveling with you:

If traveling with others in your group, please submit a separate registration form for each. Price will be \$3,000.00US for both shared and single accommodations. IIMC will make all necessary reservations. Information will be provided at a later date.

### TERMS AND CONDITIONS - EARLY BIRD REGISTRATION DEADLINE IS 21 MARCH 2025

CONFERENCE CANCELLATIONS/REIMBURSEMENTS/REFUNDS Your registration constitutes a legally binding agreement. Payment must be received in full at time of registration.

All requests for cancellations must be made in writing to IIMC headquarters by email to Janet Pantaleon at [janntp@iimc.com](mailto:janntp@iimc.com), or fax (909-944-8545). Telephone cancellations will not be accepted. Cancellations received on or after March 21, 2025 are non-refundable. If written notice is received by March 21, 2025, regardless of what is cancelled, a full refund minus a US\$40.00 handling and processing charge will be received.

Refunds will not be issued for late arrivals or early departures. No refunds will be made for skipped events. Registrants that do not attend the program and did not cancel by the deadline will forfeit all registration fees paid. Regretfully, no considerations will be made after this date. IIMC Headquarters will process any refund due within 30 days after the end of the program.

In the unlikely instance that IIMC has to cancel the 2025 Study Abroad Program and Symposium, IIMC will issue a refund for the registration fee. IIMC will not be responsible for any other costs.

**I have read the terms and conditions of this agreement**

**Signature:** \_\_\_\_\_