



## **IIMC GUIDELINES: EDUCATION PLUS PROGRAM (EPP)**

The Education PLUS Program is designed as an **ADDITION** to the current education programs (CMC and MMC) and is **NOT** a designation. Members **MUST** possess an MMC in good standing to apply. The EPP program requires members to commit to lifelong education. The certification requirements include an extensive and advanced educational component and a professional contribution component. EPP applicants must demonstrate their active pursuit of educational and professional activities and remain informed of current socio-political, cultural, and economic issues that affect local governments and municipalities.

The educational requirements for the EPP are advanced and complex, like those of the MMC program. The breadth and depth of the EPP courses are academically advanced. The IIMC Education Department is always a resource to assist in determining the education level of any course. Members must earn all points according to the provisions outlined in the requirements in this document.

### **Educational Hours Tracking System**

The Education Plus Program (EPP) will use an "hour" basis tracking system rather than a "point" basis in contrast to the CMC and MMC designations. The EPP Program consists of a **two-year** scheduled enrollment cycle with 15 hours to be completed each year. The scheduled enrollment cycles begin on the first of the month and stops at the end of the scheduled month. Each cycle should contain the following:

- 4 hours – Mandatory ethics training - **first scheduled enrollment cycle only**
- 4 hours – Mandatory diversity, equity, and inclusivity training (e.g., ADA, veterans (VA), seniors, multi-generational, etc.) – **first scheduled enrollment cycle only**
- Second cycle and forward members can select their 8 hours of education, leaving room for new topics on the horizon in higher education
- Advanced education from any combination of the below categories. The following is an example of course subjects for the education component of the EPP Program, and it is an indication of the subject matters required. The courses must fulfill the requirements of the IIMC Education Guidelines.

<b>1) IIMC Approved Academy Program</b>
<b>2) Applicable College/University-Based Courses</b>
<b>3) State/National/Provincial Association Programs approved with Course Review</b>
<b>4) IMCEducation</b> (Annual Conference, Athenian Dialogues, Webinars, Online Learning, IIMC Symposium)
<b>5) Other Applicable Advanced Training Programs</b> - Municipal Leadership Programs, University-based certificate programs and courses, Certified Public Manager Programs, etc.
<b>6) Elective</b> - "community engagement" options may include writing an article for IIMC News Digest, facilitating an education session for IIMC's annual conference, Institutes, and Academies, or online professional development component *

**\*Subject to approval before participation.**

**The following are the requirements for enrolling in the EPP Program:**

- 1) Hold an MMC designation in good standing.
- 2) Be an active Full, Additional Full, or Retired Member of IIMC.
- 3) Commit to completing 30 hours per two-year cycle (NO “saving” hours for future cycles or allocating hours before enrollment into the program).
- 4) Submit the EPP application with all supporting documents **after** completing the first 2-year cycle. Members must submit **all required documentation on the scheduled completion date**. No incremental submissions will be accepted.