

International Institute of Municipal Clerks

2025/2026 Membership and Mentoring Committee Roster

Term: May 22, 2025 through May 21, 2026

PURPOSE:

To promote IIMC, communicate with new members and bring together experienced members with less-experienced members for the benefit of both the individuals and the profession.

2025/2026 Goals & Objectives

1. Work with the Member Services Department, focusing on contacting new members each month to welcome them to IIMC and suggest to them how to get the most out of their IIMC membership (including mentoring). Direct them to IIMC Staff with questions. Be prepared to provide the new member with IIMC's phone and fax.
2. Provide a schedule of members to "staff" a "Welcome First Timers" table at the Annual Conference to share information to maximize the benefits of their conference attendance and promote the Mentoring Program.
3. Showcase the Mentoring Program and its importance through at least 1 article in the News Digest.
4. Update the current mentors/mentees list.
5. Continue to recruit mentors and mentees.

Deadlines:

July 15, 2025	Identify and submit to Headquarters budget justification requested (if any) necessary to accomplish the Committee's goals and objectives. All requested will be reviewed by the Budget and Planning Committee.
September 17, 2025	File a Report with Headquarters for inclusion with agenda materials for the November IIMC Board of Directors Mid-Year Meeting.
March 26, 2026	File the final report with Headquarters for inclusion with the Annual Report.

Camilla G. Pitman, MMC

Chair

City Clerk
City of Greenville
P.O. Box 2207
Greenville, SC 29602-9601
Phone: (864) 467-4431

Fax:

Email: cpitman@greenvillesc.gov

Julie Ogg, MMC

Vice Chair

Clerk of Council
City of Whitehall
360 South Yearling Road
Columbus, OH 43213
Phone: (614) 237-8614

Fax:

Email: julie.ogg@whitehall-oh.us

Rachael Brinson, CMC

Member

Town Clerk/Administrator
Town of Remington
105 E. Main Street
Remington, VA 22734
Phone: (540) 439-3220 X 113

Fax:

Email: Rbrinson@remington-va.gov

Lisa Burd, CMC

Member

Township Clerk/Administrator
Township of Greenwich
321 Greenwich Street
Stewartsville, NJ 08886
Phone: (908) 859-0909

Fax:

Email: clerk@greenwichtownship.org

Stephanie G. Carrara, MMC

Member

Town Clerk
Town of Norwell
P.O. Box 295
Norwell, MA 02061-0295
Phone: (781) 659-8072

Fax: (781) 659-8073

Email: scarrara@townofnorwell.net

Stephen Clough, CMC

Member

Town Clerk
Town of Warrenton
21 Main Street
Warrenton, VA 20186
Phone: (540) 714-9270

Fax:

Email: sclough@warrentonva.gov

2025/2026 Membership and Mentoring Committee Roster

Cristina Guilford**Member**

Town Clerk
Town of Derry
14 Manning St
Derry, NH 03038
Phone: (603) 432-6105

Fax:

Email: cristinaguilford@derrynh.gov

Jessica Hilts, CMC**Member**

Management Analyst 1 – Communication & Legislation
City of Gahanna
200 Hamilton Road
Gahanna, OH 43230
Phone: (614) 342-4093

Fax:

Email: Jessica.Hilts@gahanna.gov

Melissa Reed, CMC**Member**

City Clerk
City of Ottawa
P.O. Box 60
Ottawa, KS 66067-0060
Phone: (785) 229-3617
Fax: (785) 229-3610
Email: mreed@ottawaks.gov

Sabrena Ann Reinhardt, MMC**Member**

Town Clerk
Town of Leland
102 Town Hall Drive
Leland, NC 28451
Phone: (910) 332-4297
Fax: (910) 371-1073
Email: sreinhart@townofleland.com

Julie Barnett, MMC**Board Liaison**

City Clerk
City of Evans
1100 37th Street
Evans, CO 80620
Phone: (970) 475-1104
Fax:
Email: jbarnett@evanscolorado.gov

Shawn Campbell, MMC**Board Liaison**

City Clerk
City of Auburn
25 West Main Street
Auburn, WA 98001
Phone: (253) 931-3055
Fax: (253) 804-3116
Email: scampbell@auburnwa.gov

Stephanie Coulbourne, CMC**Board Liaison**

Town Clerk
Town of Milton
115 Federal Street
Milton, DE 19968-1602
Phone: (302) 684-4110
Fax: (302) 684-8999
Email: scoulbourne@ci.milton.de.us

Janis Daudt**Staff Liaison**

Director of Member Services
IIMC
8331 Utica Avenue, Ste. 200
Rancho Cucamonga, CA 91730
Phone: (909) 944-4162
Fax: (909) 944-8545
Email: janis@iimc.com

Stephanie Galarza**Staff Liaison**

Member Services Representative
International Institute of Municipal Clerks
8331 Utica Avenue Suite 200
Rancho Cucamonga, CA 91730
Phone: (909) 944-4162
Fax:
Email: stephanie@iimc.com

Tammy Storrie**Staff Liaison**

Assistant Director of Member Services
IIMC
8331 Utica Avenue, Ste. 200
Rancho Cucamonga, CA 91730
Phone: (909) 944-4162
Fax: (909) 944-8545
Email: tammys@iimc.com