

International Institute of Municipal Clerks

2025/2026 Membership and Mentoring Committee Roster

Term: May 22, 2025 through May 21, 2026

PURPOSE:

To promote IIMC, communicate with new members and bring together experienced members with less-experienced members for the benefit of both the individuals and the profession.

2025/2026 Goals & Objectives

1. Work with the Member Services Department, focusing on contacting new members each month to welcome them to IIMC and suggest to them how to get the most out of their IIMC membership (including mentoring). Direct them to IIMC Staff with questions. Be prepared to provide the new member with IIMC's phone and fax.
2. Provide a schedule of members to "staff" a "Welcome First Timers" table at the Annual Conference to share information to maximize the benefits of their conference attendance and promote the Mentoring Program.
3. Showcase the Mentoring Program and its importance through at least 1 article in the News Digest.
4. Update the current mentors/mentees list.
5. Continue to recruit mentors and mentees.

Deadlines:

July 15, 2025 Identify and submit to Headquarters budget justification requested (if any) necessary to accomplish the Committee's goals and objectives. All requested will be reviewed by the Budget and Planning Committee.

September 17, 2025 File a Report with Headquarters for inclusion with agenda materials for the November IIMC Board of Directors Mid-Year Meeting.

March 26, 2026 File the final report with Headquarters for inclusion with the Annual Report.

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Chair

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2025/2026 Membership and Mentoring Committee Roster

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Management Analyst 1 – Communication & Legislation

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Director of Member Services

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Member Services Representative

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