

International Institute of Municipal Clerks

2021/2022 Conference Committee Roster

Term: May 09, 2021 through May 22, 2022

PURPOSE:

To review and recommend conference education topics, speakers, sessions, and general session speakers; and work with staff in reviewing the overall conference design and how to improve upon existing formats.

2021/2022 Goals & Objectives

1. Evaluate and review the content and suitability of the proposed educational sessions of the Annual Conference collaborating with IIMC's Education Department to ensure that the varying levels of education, experience, and job responsibilities of all IIMC members are being met. Forward any recommendations for improvements to the Education Department as needed.
2. Recommend Annual Conference education topics and presenters to the Education Department by July 1, 2020.
3. Work with the Executive Director to review future conference submissions and provide information to the Board of Directors.

Deadlines:

- | | |
|---------------------------|--|
| July 17, 2021 | Identify and submit to Headquarters budget justification requested (if any) necessary to accomplish the Committee's goals and objectives. All requested will be reviewed by the Budget and Planning Committee. |
| September 17, 2021 | File a Report with Headquarters for inclusion with agenda materials for the November IIMC Board of Directors Mid-Year Meeting. |
| March 26, 2022 | File the final report with Headquarters for inclusion with the Annual Report. |

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