

# IIMC Region V News

Winter 2024

Keeping Clerks in Indiana, Kentucky, Michigan, Ohio & Tennessee informed of Region V news and events.

## Inside:

Message from the Directors  
2024 Conference  
State Reports  
IIMC Programs & Information  
Upcoming Dates



## IIMC...The first "I" is International



## What's going on outside of North America?

Region XI represents all territories outside of North America. There are two Region Directors, a Region XI Consultant and a Region XI Management Board working together with the IIMC Board of Directors and Executive Director to develop programs and educational opportunities for its members in Region XI. The 2023 Region XI Symposium took place in Amsterdam, The Netherlands. The IIMC Board of Directors adopted International Certification Guidelines on October 4, 2012 for members pursuing certification in Regions X and XI. For more information, visit: <https://www.iimc.com/85/Global-Network>

## Our Mission

The International Institute of Municipal Clerks (IIMC) is a professional, non-profit association that promotes continuing education and certification through university and college-based institutes and provides networking solutions, services and to its members worldwide.

## Message from Region V Director Angie Marshall



**Angie Marshall, MMC**  
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What's up Region V!

The last couple of months have been a bit of a blur to me, with lots of family sicknesses, Christmas hospital stays (for the third year in a row I might add) and a surgery to boot! That's a joke see...because I had surgery...on my foot...get it? OK, I digress. This is so not a plea for pity, just an explanation for why my update is short and sweet. You've got to read Carrie's note to get all the meat and potatoes this time.

I will say that I am greatly anticipating the upcoming conference in Calgary in May. I hope everyone is making plans to be there. I was fortunate enough to attend the last conference in Montreal, Canada and it was an amazing experience. I expect no less this time around. **We are in the process of getting together a Region V shirt order as well as a headcount to plan our Region Dinner, so be watching your email for those things.**

AND how about our Region V meeting in Ohio this summer! Woot! Woot! A huge thank you to the Ohio clerks for being willing to take this on (again). My goal is to get this back to being an annual rotation among the states. We can go in alphabetical order like we do for the Region Director rotations. So...that means Tennessee is now on deck. Challenge accepted! Be on the lookout for info for 2025!

As always, please remember Carrie and I are always just a phone call or email away. Your region directors are here to support you regarding all things IIMC (or anything else we can assist you with). Please contact us with any questions or concerns. And if you've not already joined the IIMC Region V Facebook page, please do so! That way we can all stay connected and stay up to date on new certifications, relevant issues, upcoming training and more. Find us here: <https://www.facebook.com/groups/439778753083095/>

#tiredofhotchocolatealreadyandlookingforwardtospring!

Angie Marshall

## Message from Region V Director Carrie Mugford



**Carrie Mugford, CMC**  
Clerk-Treasurer  
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Hello Colleagues!

Happy New Year! IIMC recently held a mid-year meeting on November 10-11 in Orlando. It was a long two days of meetings, discussions, and decisions.

The IIMC education department is continually working to develop new strategies and processes to enhance clerk education. The new education portal for submitting CMC and MMC applications has greatly improved efficiency in the education department. Certificate awards are given out in just a couple of weeks instead of 6-8 weeks. From May to November an additional 187 CMC and 65 MMC designations have been awarded. This brings the grand total to 4,419 CMC and 1,388 MMC in the United States. There are 12 virtual education opportunities scheduled for 2024. Watch the newsletter for more information. The Athenian Dialogue program continues to grow. There have been 76 dialogues held in 2023. Indiana had its first virtual dialogue in December. Everyone enjoyed the conversation and the set up of the virtual dialogue. Get involved with an Athenian Dialogue in 2024!

The Conference Committee is making plans for the 2024 Conference in Calgary at the Telus Convention Center. A lot of work was put into selecting and securing speakers for the general sessions and breakout sessions. Downtown Calgary has much to offer and the surrounding countryside is beautiful. The conference will have a western theme so pack accordingly. There will be karaoke opportunities for everyone to enjoy. IIMC is continuing the hotel cancelation policy that was instituted last year. Please only book hotel rooms that will be used. Any canceled reservations will incur a one-night cancelation fee. Get your passport ready and make plans to be part of the IIMC conference in Calgary in May 2024.

The board of directors also discussed reports on budget and planning, finances, election policies, international study abroad, international membership, and international education. President-elect Lisa Garcia is putting together committee assignments for the year to come. There are numerous committees and lots of opportunities to serve IIMC. Please reach out if you are interested in serving on a committee.

Be safe and warm this winter season.

Carrie Mugford

# INDIANA



**Karene Heim, IAMCA,  
CMC, CPM, CMP  
President**



## Indiana League of Municipal Clerks and Treasurers

The end of 2023 is bittersweet as we say goodbye to many long-serving clerks and clerk treasurers and with them well as they move on to new adventures. We are welcoming a large number of newly elected clerks and clerk treasurers and will be working hard to provide them with plenty of education opportunities and support as they transition into their new position.

In December, we hosted our first virtual Athenian Dialogue organized by Nicole Bolden, ILMCT vice-president, and Kayla Pauley, ILMCT secretary-treasurer. Also in December, a number of our members attended and participated in day-long training events around the state specifically for newly elected officials. Past president Madalyn Sade-Bartl represented ILMCT at all five events. In January, we will participate in a three-day bootcamp in Indianapolis sponsored by Accelerate Indiana Municipalities (AIM).

Our education committee, led by Vicki Kitchen and Cindy Morrison, is working hard to plan our annual Institute and Academy week which will be March 17 -21 at the Embassy Suites in Plainfield, Ind. The week will start with an Athenian Dialogue followed by a week of education and networking. During the week, we plan to host Dr. Kelly Richmond Pope, director of the documentary *All the Queen's Horses* and author of *Fool Me Once*, and Jonathan Baker, Zions Bancorporation, who will present on Becoming Rock Star Leaders. Mr. Baker weaves the principles of leadership with rock and roll music in a powerful presentation.

Our annual conference will be June 23 through 27 in South Bend, Ind. where we will seek to Choose Joy.

We invite you to visit Indiana and attend the Athenian Dialogue, Institute and Academy and our Annual Conference. Please watch our website, [www.aimindiana.org/ilmct](http://www.aimindiana.org/ilmct) for more information.

In 2023, ILMCT recognized the following members who earned their CMC: Debbie Astor, Town of Dyer  
Debra Barrett, City of Elkhart  
Rita Grocock, Town of Avilla  
Rebecca Hartzler, Town of Akron  
Miriah Tobias, North Manchester  
Michael Troxell, Town of Schererville  
Jonnie Watkins, Town of Francisco  
And we recognized Laurie Miller, Town of LaGrange, who earned her MMC.

We also celebrated with Region V director Carrie Mugford who was awarded the Aim Financial Management Award for Outstanding Financial Management at Aim's Ideas Summit in August.

On behalf of ILMCT, I wish you a healthy, safe and blessed new year.

# KENTUCKY



**Kathy Walker,  
MMC, KMMC  
President**



## Kentucky Municipal Clerks Association

In July, at our 44<sup>th</sup> annual Institute, we recognized the following clerks for earning their Certified Kentucky Municipal Clerk (CKMC) designation:

- Barbara Baldwin, Assistant City Clerk, City of Southgate
- Samantha Bishop, City Clerk/Treasurer, City of Pineville
- Tori Brock, City Clerk, City of Corbin
- Laura Byrd, Deputy Clerk, City of Fulton
- Laura Centers, City Clerk/Treasurer, City of Sadieville
- Carrie Chandler-McLean, Deputy Clerk, City of Calvert City
- Stacy Corwin, City Clerk, City of Crestview Hills
- Christy Freeman, City Clerk/Treasurer, City of Clay
- Garrett Graves, City Clerk/Treasurer, City of Tompkinsville
- JoAnn Hackworth, Treasurer, City of Alexandria
- Martha Hamby, City Clerk, City of Earlington
- Sonya Harward, Council Clerk, Louisville Metro
- Gary Little, City Clerk, City of Bardstown
- LeeAnn Mitchell, City Clerk, City of Bedford
- Mika Sapp, Utility Clerk, City of Flemingsburg
- Mackenzie Stock, Deputy Council Clerk, Lexington-Fayette
- April Thrasher, Deputy City Clerk, City of Burkesville
- Barbara Wells, City Clerk/Treasurer, City of LaCenter
- Sabrina Whitaker, Finance Officer, City of Leitchfield
- Shelley Wright, Office Administrator, City of Falmouth

Join us as we celebrate these fine clerks for earning the highest certification level in the state, the Kentucky Master Municipal Clerk (KMMC) certification!

- Belinda Nitschke, City of Edgewood – KMMC
- Julia Atkins, City of Lawrenceburg – KMMC
- Kim Blue, City of Madisonville – KMMC
- Dianna Layne, City of Winchester – KMMC
- Stephanie Settles, City of Paris – KMMC

During the Kentucky League of Cities Annual Conference & Expo in September, several clerks were recognized for achieving milestone levels in their City Officials Training Program:

### Level I: Achievement in City Governance

- Lora Basham, City Clerk, City of Hawesville
- Karen Briggs, City Clerk/Treasurer, City of Park City
- Carolyn Caldwell, City Clerk/Treasurer, City of Warsaw
- Lauren Cherry, City Clerk, City of Scottsville
- Sonya Conner, Assistant City Clerk, City of Midway
- Joy Curtis, City Clerk, City of Winchester
- Cathy Dillard, City Clerk, City of Franklin
- Crystal Douglas, Deputy Clerk, City of Calvert City
- Marcia Finley, City Clerk, City of Cloverport

- Garrett Graves, City Clerk/Treasurer, City of Tompkinsville
- Tyler Johnson, City Clerk/City Administrative Officer, City of Hurstbourne
- Shelby Lewis, Deputy City Clerk/Payroll Clerk, City of Harrodsburg
- Claudia Meeks, Assistant City Clerk, City of Paducah
- Jenifer Megerle, Assistant City Clerk, City of Erlanger
- Stacey Patton, City Clerk, City of Clay City
- Eleanor Saye, City Clerk/Treasurer, city of Lewisburg
- Mona Simmons, City Clerk, City of Glasgow
- Kristy Webb, City Clerk/Events Coordinator, City of Taylor Mill

Level II: Excellence in City Governance

- Joy Bennett, City Clerk, City of Horse Cave
- Angela Dunaway, City Clerk/Treasurer, City of Milton
- Ashley Jackson, City Clerk, City of Bowling Green
- Tristan Klein, City Clerk, City of Dayton
- Shannon Payne, City Clerk, City of Clinton
- Casey Pearson, City Clerk/Treasurer, City of Hanson
- Bethanie Sadler, City Clerk/Treasurer, City of Hodgenville
- Helen Strong, City Clerk/Treasurer, City of Barbourville

Level III: Master of City Governance

- Kim Blue, City Clerk, City of Madisonville
- Marla Fields, City Clerk, City of McKee
- Lorelynn Fisher, City Clerk, City of Oak Grove
- Ashley Jackson, City Clerk, City of Bowling Green
- Heather Morris, City Clerk/Treasurer, City of Flatwoods
- Danielle Fields Numikoski, Tax Collector, City of McKee
- Shannon Payne, City Clerk, City of Clinton
- Elizabeth Reynolds, City Clerk/Treasurer, City of Versailles
- Bethanie Sadler, City Clerk/Treasurer, City of Hodgenville
- Raven Warren-Trainor, Assistant City Clerk, City of Nicholasville

KMCA Members have been working hard towards their IIMC certifications, since June, the following members have added these designations to their resume:

- Jessica Graham, City of Elizabethtown – CMC
- Lorelynn Fisher, City of Oak Grove – CMC
- Beth Davis, City of Owensboro – CMC
- Mona Simmons, City of Glasgow – CMC
- Stephanie Settles, City of Paris – MMC

As we continue to work to improve ourselves and the cities we serve, we invite you to join us in the beautiful Bluegrass State in 2024:

- April 17-19, 2024 – Spring Conference (Jamestown, KY)
- July 15-19, 2024 – Institute (Lexington, KY)
- August 21-23, 2024 – Masters Academy (location TBA)

Clerks networking/eating at Academy in August



2023 Institute Graduates (most of them)



# MICHIGAN



**Jackie Beaudry,  
MiPMC2/MMC  
President**



## Michigan Association of Municipal Clerks

### MAMC Conference – “Clerks Hitting a Home Run”



The Michigan Association of Municipal Clerks just wrapped up our annual June conference in Detroit. We had an exciting week of professional networking and development offering our members the opportunity to attend our 2-day Clerking 101 boot camp, and Master's Academy classes for

those working on their MMC or looking for more advanced training. In addition to all of the education classes and motivational speakers, our conference also included the oath of office of our new Board and the much anticipated Clerk of the Year dinner. The MAMC Board recognized outgoing President Adam Wit (Harrison Township) for his service last year to our organization as part of our conference ceremonies. Incoming President Jacqueline Beaudry (City of Ann Arbor) was sworn in for a one-year term.

### CLERK OF THE YEAR

MAMC awards four categories for its prestigious Clerk of the Year awards. This year in Detroit, Michigan Secretary of State Jocelyn Benson was on hand to help honor the following recipients:

- Deputy Clerk of the Year – Sarah Lutz, City of Traverse City
- Village Clerk of the Year – Glorimar Ayala, Village of Middleville
- Township Clerk of the Year – Kristi Pozzi, Macomb Township
- City Clerk of the Year – Leanne Scott, City of Rochester Hills

### CONGRATULATIONS

New CMC and MMC recipients include:

- Abrial Barrett, CMC – City of St. Clair Shores
- Kristina Brott, CMC – City of Greenville
- Tara Brown, CMC – City of Brighton
- Angela Guillen, CMC – Township of Rose
- Halley Hilton, CMC – City of Farmington
- Renee Kraft, CMC – Township of Rose
- Lori Lascoe, CMC – Township of Ray
- Joseph Riker, CMC – Township of Brighton
- Tessa Sweeney, CMC – City of Linden
- Ellen Craig-Bragg, MMC – City of Romulus

### MEMBERSHIP

MAMC membership is up this year with 1034 active members as of January 2024 representing Michigan cities, townships and villages.

### UPCOMING

Michigan Clerks are focusing on our upcoming Presidential Primary Election February 27, 2024. MAMC members are responsible for elections at the municipal level and this will be a big focus for us in the coming year.

*We wish our Region V colleagues all the best in 2024!*

*Have a wonderful year!*

# OHIO



**Helen Dunlap, MMC  
President**

## Ohio Municipal Clerks Association

Happy New Year to everyone and with a New Year comes change.

With “Resilience” being the theme in 2024 for OMCA, I hope that change for everyone includes great plans and inspirations for 2024. For me that change means being “resilient” with taking on the responsibilities of OMCA President and whatever life throws my way. I thank Mollie Prasher for her service as our previous OMCA President.

For the Ohio Municipal Clerks we are looking forward to a wonderful year of collaboration and education. We will be holding our first Virtual Athenian during the month of January and you can find that information on our Ohio Municipal Clerks Association website, [www.omca.us](http://www.omca.us).

There is also information regarding a Region V Meeting, which will be held during our Annual Institute in Dayton, OH, July 15-18, 2024.

**We look forward to seeing many of you there.**



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**O-H-I-O**

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# TENNESSEE



**Will Johnson, CMC  
President**



## Tennessee Association of Municipal Clerks and Recorders

TAMCAR hosted their first “conference-included” Athenian Dialogue in Murfreesboro in September. The dialogue was Gene Franz’s *Failure Is Not An Option: Mission Control From Mercury to Apollo 13 and Beyond*. It went hand in hand with the conference theme “Mission to Excellence.”



TAMCAR also welcomed a new Institute Director at this conference. Chuck Downham is a Municipal Management Consultant at MTAS, serving cities in middle Tennessee. He has worked at MTAS almost 2-1/2 years now, bringing over 37 years of experience with him. As Institute Director, Chuck is pivotal in planning TAMCAR’s spring and fall conferences with the TAMCAR Board of Directors.

TAMCAR is well underway in planning for its conferences for next year. In the spring, we will return to the Embassy Suites in Murfreesboro. In the fall, TAMCAR heads to Fall Creek Falls State Park for its conference. At this location, members can look forward to natural beauty and outdoor recreational opportunities at Tennessee’s most visited state park.

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*Check out our new website: [www.tamcar.org](http://www.tamcar.org)*

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## Athenian Leadership Society

### What is an Athenian Dialogue?

Dialogues are conversations that go far beyond the usual knowledge, recall and application process. These unique and profoundly personal sessions delve deep into the leadership principles and practices drawing on the insights contained within the book which all participants have read.

These in-depth discussions allow clerks to share their experiences and understanding as it relates to the ideas of the author and the relevance of those ideas to their public leadership role. The small group participation factor is essential and sets dialogues apart from other training seminars.

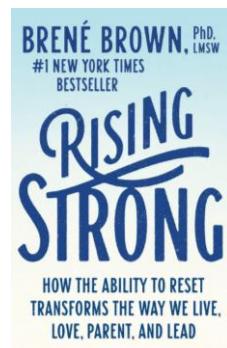
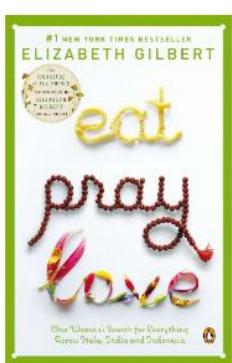
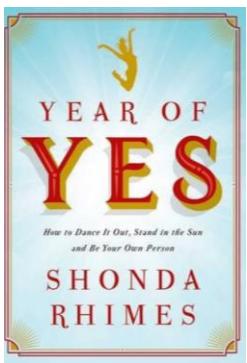
The premise of the Athenian Dialogue Society is the idea that clerks are leaders in very profound yet subtle ways. Participants devote a full day (6 hours) to a Dialogue and come away intellectually enriched by this communication experience. And since the implementation of virtual dialogues (the one good thing that came from Covid) they are much more accessible and affordable for everyone!

Each Dialogue is worth 3 CMC Education or 3 MMC Advanced Education points with the completion of a learning assessment. After completing ten dialogues, the participant can become a Paul Craig Athenian Fellow.

Check out the IIMC website for a complete list of scheduled dialogues.

<https://www.iimc.com/calendar.aspx?CID=32>

### Upcoming Dialogues...



*"Alone we can do so little, together we can do so much"*

— Helen Keller

### State Rotation

### Schedule



The following is the State Rotation Schedule for representation on the IIMC Board of Directors.

Please note, terms are three years in length. If any state chooses to pass, the rotation will go to the next state in line.

Angie Marshall, Tennessee, was appointed in 2021.

Carrie Mugford, Indiana, was appointed in 2022.

2024 – Kentucky

2025 – Michigan

2027 – Ohio

2028 – Tennessee

2030 – Indiana



## Contact Us

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## The 2024 Conference goes “North of the Border”



### JUST IN CASE YOU WERE WAITING ON AN OFFICIAL INVITATION...

Hello Fellow IIMC Members!

I am so thrilled and honored to be the Host for the 78th Annual 2024 IIMC Conference happening May 19th to the 22nd, in beautiful Calgary Alberta! And I am so excited to have this opportunity to tell you what is planned and why you don't want to miss it!!

It is a major undertaking to bring and host an international event of this caliber, and I can't do it alone, it takes a team. So, I would like to introduce the Host Conference Committee members:

- Lana Antony – Canadian IIMC Director, Coaldale, Alberta
- Cheryl Hyde - IIMC Conference Sub-Committee, Chair, Canmore, Alberta
- Jaylene Knight - Canadian IIMC Director, Cochrane, Alberta
- Libbey McDougall – Banff, Alberta
- Sam Rodwell – Red Deer County, Alberta
- David Sarsfield – Lethbridge, Alberta
- Charlotte Satink – Airdrie, Alberta
- Ryan Westerson – Alberta Municipal Clerk Association, President, Lethbridge, Alberta

Together, with partners, IIMC and Tourism Calgary, we promise to deliver an amazing and unforgettable conference and experience in CALGARY and showcase what we have to offer.

Now, let me tell you about Calgary. Home to 1.4 million people, Calgary is an exuberant city, rich with beautiful landscapes, picturesque skylines and urban vibrancy. Renowned for its warm western hospitality and community spirit, Calgary prides itself on being the Ultimate Host City. With an exploding culinary, arts and culture scene, and an impressive list of attractions and activities to suit every type of visitor, Calgary is a city that delivers a remarkable experience from arrival to departure.

The conference venue - The Calgary TELUS Convention Centre, is located in the heart of downtown Calgary, which is very walkable and safe. There you can discover over 1,000 stores 200 restaurants and 50 entertainment spots as well as lots of public art. With one of the world's most modern and welcoming airports, including a brand-new international terminal, getting to Calgary for travelers from around the world by air, is simple and a great experience. Book early to get the lowest price. At the time of writing, these were the starting \$US return airfares to Calgary from Houston (\$325, nonstop), Phoenix (\$360, nonstop), Atlanta (\$374, 1 stop) and Amsterdam (\$606, 1 stop) to give you an example. For those of you driving, Calgary is only three hours from the US border, north of Montana. If you live outside Canada you will need a valid Passport. But it is a simple process, however be forewarned as it can take up to three months to process.

Here are 12 Fun Facts about Calgary:

1. Calgary was ranked as the most livable city in North America in 2018 and 2019 and named the 4th most livable city in the world in 2018.
2. For music lovers, there is Studio Bell - Home of the National Music Centre and for animal lovers there is the Calgary Zoo rated the third-best zoo in North America!
3. Within the City, there are 20,000 acres of open space and parkland to explore, and over 525 miles of paved pathways ... so bring your sneakers for a picturesque run or walk along the Bow or Elbow rivers. Or rent an ebike or scooter to explore.
4. Calgary's Bow River is the 3rd best spot for trout fishing in the world.
5. The Plus 15 or +15 is a skyway network in downtown Calgary. It is the world's most extensive pedestrian skywalk system, with a total length of 16 kilometres (10 miles) and 86 bridges connecting 130 buildings.
6. Calgary is full of rich and wonderful diversity and culture being the third most diverse major city in Canada with more than 120 languages spoken.
7. Calgary was the first city in North America to have a Muslim Mayor, Naheed Nenshi, whom I was lucky enough to work with, and who was also awarded World Mayor in 2014
8. In 2021, Calgary elected their first female mayor, Jyoti Gondek, an Indian Punjabi Sikh, who will be speaking at the Opening Ceremonies.
9. As one of Canada's largest airports, Calgary International Airport welcomes millions of visitors to Calgary each year.
10. 200,000+ free pancakes are served during the 'Greatest Outdoor Show on Earth' - the Calgary Stampede.
11. Alberta does not have a provincial or state sales tax. The Goods and Services Tax (GST) is only 5%.

12. For those of you from Europe and United States, your currency is worth way more than the Canadian dollar – 33% more! So, your dollar stretches further!

Plan to stay a few extra days before or after the conference and take a short drive:

- An hour West to the Canadian Rocky Mountains and Banff National Park;
- East to Drumheller, the dinosaur capital of the world with the Royal Tyrrell Dinosaur Museum and the Alberta badlands;
- South to Lethbridge to see the coulees and the Lethbridge Train Trestle Bridge - the longest, highest bridge of its kind in the world; or
- North to Edmonton, Alberta's capital city and home to the West Edmonton Mall – the largest mall in North America! • To four UNESCO World Heritage sites: Head-Smashed-In Buffalo Jump, Writing-on-Stone Provincial Park, Waterton-Glacier International Peace Park and Dinosaur Provincial Park.

For fans of the award winning TV series, 'The Last of Us', it was all filmed in the places just noted and received a 96% thumbs up on Rotten Tomatoes!

If I haven't convinced you yet, that you have to come, see for yourself and watch this video! Did that convince you! Who's coming to Calgary now!? Well mark your calendars and start planning to join us in Calgary. We are expecting a sold-out event and we hope you are one of them.

If you want to know more check out...

- Our Facebook page
- The Tourism Calgary '2024 IIMC Calgary Conference' web site
- IIMC's 2024 Conference page

And thank you to those that stopped by our booth in Minneapolis - your support, kind words and well wishes meant so much and we appreciate you all so much.

Thank you so much and I hope to see you in Calgary! PS: Bring your western attire! Yahoo!

Bonnie Hilford



Host, 2024 IIMC Conference  
Calgary, Alberta, Canada  
May 19-22, 2024

For more info on the 2024 Conference and to register, please visit:

<https://www.iimc.com/483/2024-IIMC-Annual-Conference>

**Each year, through its Annual Conference, IIMC continues its tradition of offering an abundance of educational and information programs as well as networking opportunities to help you manage your municipality in today's complex environment.**

### **Save the Dates! Upcoming IIMC Conferences**

**2024 – Calgary, Alberta, Canada**  
**May 19-22, 2024**

**2025 – St. Louis, Missouri**  
**May 18 – 21, 2025**

**2026 – Reno, Nevada**  
**May 17 – 21, 2026**

**2027 – Fort Worth, Texas**  
**May 6 – 12, 2027**

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Does your State/Region want to host a conference?  
Visit the IIMC website for more information on  
submitting an RFP.

<https://www.iimc.com/169/Hosting-a-Conference>

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Congrats to Fort Worth, Texas for the 2027 conference!



Sharon K. Cassler, MMC  
 IIMC President 2010-11  
 IIMC Foundation Board  
 Member  
[www.iimcfoundation.com](http://www.iimcfoundation.com)

## About the IIMC Foundation

IIMC and its members are blessed to be the recipients of thousands of dollars each year that is raised by the IIMC Foundation. If you've attended an IIMC Conference in the past, you have, I'm sure, heard about the Foundation. If you are new to IIMC and the Clerk profession, you may not know who we are or what we do. Please read the following information to educate yourself on just how valuable the Foundation is to all of our members. We are very proud of the work we do and the fact that all the funds raised are used 100% for Clerk education.

### ***Our Mission***

The IIMC Foundation is a diverse team of volunteers who are passionately committed to raising endowed dollars whose earnings help IIMC pursue its educational objectives.

### ***What is The IIMC Foundation?***

Established in 1984, the IIMC Foundation is a tax-exempt, nonprofit foundation under Section 501 (C)(3) created to raise funds for its partner, the International Institute of Municipal Clerks. IIMC uses these funds to promote, train and educate Municipal Clerks, making them proficient in the services they provide for the citizens of their community.

### ***Board of Directors***

The 20-member Foundation Board of Directors is comprised of the following serving three-year terms:

- 7 active or retired municipal clerks
- 7 persons with skills in education, government, foundations, or corporations
- 1 person with skills in finance/investment with preference given to non-municipal clerks
- President, President Elect, and Vice-President of the International Institute of Municipal Clerks
- Executive Director and Director of Professional Development of the International Institute of Municipal Clerks (non-voting members)

It is important to note that ALL travel expenses for the Foundation Board meetings are paid for by the individual – there are not funds reimbursed to them, it is 100% out of pocket. This is TRULY a volunteer Board.

### **You may be asking, so just how does the Foundation benefit Clerks?**

The Municipal Clerk is the oldest public servant role in North America. Clerks are the keepers of democratic municipal government. They ensure due process, playing by the rules, and guarantee proper access of citizens to their local government. They ensure all municipal actions are within regulations and are fair.

The IIMC Foundation is the fund-raising arm of the International Institute of Municipal Clerks (IIMC) and enhances professionalism in local government through education. Your gift allows us to fund education, training and research programs for the continued education of Municipal Clerks.

The Foundation was created to do one thing - raise money to support the educational programs of IIMC. Since 1984 that is exactly what we have done – we have awarded and/or contributed over a million dollars towards Municipal Clerk's Scholarships and IIMC Education Programs.

IIMC Foundation funds are supporting hundreds of Clerks each year through scholarships and educational activities at the Annual Conference and more.

It's difficult to calculate the number of members touched by the Foundation. If you have ever received a scholarship, attended the Education Colloquium, attended educational sessions at an IIMC Conference, reached out to the IIMC Education staff, or attended your local Association or Region education program supported by a grant, you have been touched by the Foundation's dollars. However, the opportunity remains for the Foundation to touch each and every member, each and every year.

There are many ways you can support the Foundation. We often get asked – how can I give? Here are some ways you can support the Foundation:

***Use a Donation Pledge Card***

Make a tax-deductible contribution today by completing the pledge card posted below. You can also contribute by credit card. Pledges in U.S. Dollars can be paid monthly or at the end of the calendar year. IIMC Foundation's tax ID number is 95-3926604.

***Memorial Gift***

Remember a loved friend or family member with a Memorial donation in their honor and designate those to receive notice of your remembrance.

*A Quote from IIMC Past President Helen Kawagoe -*

*"Memorial gifts are a special way to honor and keep the memory of your loved one or friend alive through the spirit of education. The interest earned from the memorial is used to fund Municipal Clerk scholarships given to clerks to enhance their skills and knowledge." (Carson, California, Memorial Gift - Tak and Helen Kawagoe)*

This has become one of my favorite ways to give. It allows my fellow Clerk (friend) that I know how important their career is and how important Clerk education is to them. It's a small way to express sympathy for their loss.

***Planned Giving***

Remember the municipal clerks profession by planning ahead. More information on this option can be found on the IIMC Foundation Website at [www.iimcfoundation.com](http://www.iimcfoundation.com). Or you can contact me. I am honored to be serving as the Chair of the Helen Kawagoe Legacy Program.

***Restricted Endowment***

Individuals, State/Provincial/National associations, corporations, and IIMC Regions are examples of restricted endowments created for a specific purposes, e.g., scholarships. In 2020, the Ohio Municipal Clerks Association (OMCA) contributed funds to establish the Mary Johnston Education Endowment. It takes \$1,000 to start an Endowment and once it reaches \$5,000, members from Ohio will begin to benefit from scholarships paid from Mary's Endowment.

***Annual IIMC Conference Fundraisers***

The popular Silent Auction held at the IIMC Annual Conference remains a strong fundraiser for the Foundation. Participate by donating an item for auction or bidding while at the conference. If you attended the Conference in Little Rock, you know how much fun we had with this fundraiser.

If you know me, you know that I have always been very passionate about IIMC and in particular about Clerk Education. I am truly humbled and honored to be serving on the IIMC Foundation Board of Directors. I am happy to talk with any of our members about the Foundation. There seems to be a bit of confusion and maybe a little misinformation floating around out there, so please, don't be a "Negative Nellie" and pass along incorrect information. There is truly NOTHING negative about the Foundation – we raise funds to give to YOU, our members, for your continuing education!

If you have questions, if you don't understand the scholarship process, if you'd like to give – please reach out to me. Clerks helping Clerks – that is what we do!!

# Mentoring Matters

Mentoring is a tool to nurture and grow people. Mentees observe, question and explore. Mentors demonstrate, explain and model. The following assumptions form the foundation for a solid mentoring program:

- ✓ Deliberate learning is the cornerstone
- ✓ Both failure and success are powerful teachers
- ✓ Leaders need to share their stories
- ✓ Development matures over time
- ✓ Mentoring is a joint venture

Quick Link to IIMC Mentoring page:

<https://www.iimc.com/index.aspx?nid=125>

**MEMBERSHIP Has Its Perks Save up to 75% off with exclusive U.S. member-only savings and benefits.**

Click here for more information on the [Windfall-Member-Savings program](#)

Quick Link to IIMC Mentoring page:  
<https://www.iimc.com/index.aspx?nid=125>

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## NEW IIMC MEMBERS FROM REGION V

(July – December 2023 Reports)

### Indiana

Amy Borns	Clerk/Treasurer	City of Greensburg
Jenny Greiner	Deputy Clerk	Town of New Palestine
Miranda Hathaway	Utility Billing Clerk	Town of Remington
Alyssa Knepple	Clerk/Treasurer	Town of South Whitley
Peggy Myers	Deputy Clerk/Treasurer	Town of Roann
Lea Parks	Clerk/Treasurer	Town of Topeka
Stacy Selagy	Clerk/Treasurer	City of Monon
Tammy Selby	Clerk/Treasurer	City of Petersburg
Amanda Spiteri	Deputy/Payroll Clerk	City of New Haven
Luann Welmer	Clerk Treasurer	City of Columbus

### Kentucky

Amer Cakar	Assistant City Clerk	City of West Buechel
Michelle Cavasier	Deputy City Clerk	City of Hopkinsville
Kara L. Lowe	Assistant City Clerk	City of Maysville
Ashley Russo	Chief Admin. Officer/City Clerk	City of Radcliff
Helen L. Smith	City Clerk	City of Morehead
Pepper Williams	Deputy Clerk	City of Morehead

### Michigan

Cara Altherr, CMC	Associate Member	
Anthony Altovilla	Deputy City Clerk	City of Birmingham
Meaghan Bachman, CMC	City Clerk	City of Farmington
Kimberly Cousino	Township Clerk	Township of Erie
Michelle Eubank	City Clerk	City of Marshall
Tiffany Frank	Clerk/Treasurer	Village of Elsie
Cynthia Greenia, CMC	City Clerk	City of Fraser
Debra Hayden-Schmid	Voter Registration Clerk	Charter Township of Orion
Michelle Jespersen	Deputy Clerk	Township of Alpine
Laura Kasper	City Clerk	City of the Village of Douglas
Susan Kraft	Clerk	Township of Bruce
Amie Kreger	Deputy Clerk	Township of Bruce
Michelle LaVoy	Clerk/Treasurer	City of Monroe
Kelda London	City Clerk	City of Lathrup Village
Amber Schaner	Clerk/Treasurer	City of Ferry burg
Jonathan Starks	Deputy City Clerk	City of Pontiac
Karla Tacy	Village Clerk	Village of Paw Paw
Cassidy Taylor	Deputy Clerk	City of Litchfield
Robin Webb	City Clerk	City of Eaton Rapids
Teri Webber	Township Clerk	Township of Richfield
Nicole White	Secretary	City of Hazel Park

### Ohio

Sarah Dinovo	City Council Clerk	City of Delaware
Wendy Dunahay	Deputy Clerk/Treasurer	Village of Ottawa
Tisha L. Edwards	Clerk of Council	Village of West Jefferson
Abigail Emison	Deputy City Clerk	City of Upper Arlington
Jeanne M. Gault	Clerk of Council/SSD Admin Assistant	City of Orrville
Amy Hamilton	Admin. Assistant/Clerk of Council	City of Wooster
Tanya Joseph	Clerk of Council	Village of Oakwood
Sonya Mottram	Deputy Clerk of Council	City of Stow
Lois Strawn	Deputy Clerk	City of Westerville

**Tennessee**

Cheyenne Carter	City Recorder	City of Lakeland
Jennifer Hamblem	Planning Dir./Dep. City Recorder	City of Mt. Juliet
Sheila Luckett, MMC	Dep. City Manager/City Recorder	City of Mt. Juliet
Jessica P. Morgan	City Recorder	City of Sweetwater
Christina Rivas	City Recorder	City of Eagleville
Terry Rusty	City Recorder	City of Belle Meade



**Certified Municipal Clerk &  
Master Municipal Clerk Designations**

(July – December 2023 Reports)

**Indiana**

Rita Grocock, CMC	Clerk/Treasurer	Town of Avilla
Rebecca Hartzler, CMC	Clerk/Treasurer	Town of Akron
<b>Laure D. Miller, MMC</b>	<b>Clerk/Treasurer</b>	<b>Town of LaGrange</b>
Denese Thornburg, CMC	Clerk/Treasurer	Town of Osceola
Michael Troxell, CMC	Clerk/Treasurer	Town of Schererville
Jonnie K. Watkins, CMC	Clerk/Treasurer	Town of Francisco

**Kentucky**

Beth Davis, CMC	City Clerk.	City of Owensboro
Lorelynn Fisher, CMC	City Clerk	City of Oak Grove
Jessica Graham, CMC	City Clerk/ABC Administrator	City of Elizabethtown
Mona Simmons, CMC	City Clerk	City of Glasgow
<b>Stephanie Settles, MMC</b>	<b>City Clerk/Treasurer</b>	<b>City of Paris</b>
<b>Melissa Sies, MMC</b>	<b>Police Clerk-</b>	<b>Lakeside Park-Crestview Hills</b>

**Michigan**

Abrial Barrett, CMC	City Clerk	City of St. Clair Shores
Kristina Brott, CMC	City Clerk	City of Greenville
Tara Brown, CMC	City Clerk	City of Brighton
Angela Guillen, CMC	Deputy Clerk	Rose Township
Hailey Hilton, CMC	Deputy City Clerk	City of Farmington
Lori Lascoe, CMC	Township Clerk	Township of Ray
Joseph Riker, CMC	Township Clerk	Charter Township of Brighton
Tessa Sweeney, CMC	City Clerk	City of Linden

**Ohio**

Leilani Napier, CMC	Clerk of Council	City of Grandview Heights
<b>Julie Ogg, MMC</b>	<b>Clerk of Council</b>	<b>City of Whitehall</b>
Karen Powell, CMC	Deputy Clerk of Council	City of Huber Heights
Pam Ripley, CMC	Deputy Clerk of Council	City of Gahanna
<b>Valerie Rosmarin, MMC</b>	<b>Clerk of Council</b>	<b>City of Avon Lake</b>
Tammy Tabor, CMC	Council Clerk	City of Brecksville

**Tennessee**

Jannet Beasley, CMC	City Clerk	City of Ridge Top
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**Newest Fellow to the IIMC Paul Craig Athenian Fellow Leadership Society**

Ohio	Katie Lewallen	Clerk of Council	City of Riverside
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## Upcoming Events

### Scholarship and Grants

The IIMC Foundation was created in 1984 to raise funds for IIMC. Since that time, over one million dollars have been awarded.

These funds are used to promote, train and educate Municipal Clerks to make them proficient in the services they provide for the citizens of their community.

The IIMC Foundation offers three types of financial assistance:

- \* CMC/MMC Scholarships
- \* IIMC Annual Conference Grants
- \* IIMC Region Stipends

Please visit [www.iimcfoundation.com](http://www.iimcfoundation.com)

for more information.

There are many ways to donate to the foundation.

Please consider how YOU can contribute and support this worthwhile endeavor

# What's Happening

**March 17-21, 2024**

Indiana League of Municipal Clerks and Treasurers Institute/Academy  
(Plainfield, IN)

**March 17-22 OR March 24-29, 2024**

Michigan Association of Municipal Clerks  
2024 Clerk's Institute  
(Mt. Pleasant, MI)

**April 17-19, 2024**

Kentucky Municipal Clerks Association  
Spring Conference  
(Jamestown, Kentucky)

**April 17-19, 2024**

Tennessee Association of Municipal Clerks and Recorders  
Spring Institute (3 days) and Academy (2 days)  
(Murfreesboro, Tennessee)

**June 23-27, 2024**

Indiana League of Municipal Clerks and Treasurers  
Annual Conference  
(South Bend, IN)

**July 15-18, 2024**

Ohio Municipal Clerks Association  
Institute/ Region V Meeting  
(Dayton, Ohio)

**July 15-19, 2024**

Kentucky Municipal Clerks Association  
Kentucky Institute  
(Lexington, Kentucky)

**August 21-23, 2024**

Kentucky Municipal Clerks Association  
Masters Academy (location TBA)

**September 25-27, 2024**

Tennessee Association of Municipal Clerks and Recorders  
Fall Institute (3 days) and Academy (2 days)  
(Fall Creek Falls State Park, Tennessee)