



MAY 2017

Janice Bates, MMC  
Clerk of Council  
Tipp City, Ohio

Janice Bates arrived at Tipp City in 2011. By Ordinance, her position of Clerk of Council was merged with Executive Administrative Assistant to the City Manager. As such, she is required to wear two hats in carrying out her duties with her City. This was a new position for her and her predecessor has passed away, therefore, offering no transition, no one to show her the ropes on how to handle these two positions. She has handled this with grace, professionalism and no learning curve! Her performance has been such that she was chosen to be involved in the selection of the Cities Law Director and has since set forth several new policy initiatives concerning records retention, email privacy and numerous others.

She immediately became a member of the Ohio Municipal Clerks Association and has served as an instructor as well as providing valuable input to the Education Committee and is currently serving as the Membership Chair. Janice is also a member of the Executive Committee of the OMCA and plans to run for the Vice President seat in July.

Janice earned her CMC in January of 2015, became an Athenian Fellow in May of 2016 and earned her MMC in August of 2016. This proves her attention to hard work, dedication and commitment. In August of this year, she will have completed her professional goals of not only earning her MMC, and becoming a Fellow but also becoming a Facilitator for IIMC Athenian Dialogues.

Janice is a single parent to two teenage daughters. In the evenings and on the weekends, you'll find her supporting daughter Lauren on the Volleyball court or daughter Jenna at a band function. She also works a second job selling skin care products to help support the girls with anything they need. Janice has continued to sacrifice for the sake of her daughters, however, she doesn't see it that way. She sees it as modeling hard work and a good work ethic for her girls to see and respect.

Janice is also a cheerleader for all things Tipp City. She participates in the local Chamber of Commerce events that support the downtown as well as being active with the Dayton Business Journal events.

As you can see, Janice is an individual who faces work and life with a "can do" attitude. Always rising above any obstacle that might get in her way. She is a dedicated Clerk, mother and friend who serves her City with dignity, respect and with utmost professionalism.