

IIMC Code of Ethics Summary Rules of Procedure

A. Initiation of Procedures (Section IV)

- Request to Investigate an Alleged Violation of Improper Conduct form (“Request to Investigate”). President or Executive director-(Section IV.A)
- IIMC Board ascertains if Request to Investigate is sufficient to initiate proceedings. (Section IV.B.2)
- If sufficient, the IIMC Board appoints ESC committee as per Article X of IIMC Constitution forwards copies to Respondent; Respondent has 30 days to respond. (Section IV.B.3)

B. Investigations (Section V)

- ESC (once appointed) commences investigation and fact-finding process including interviews, reviews of submission, and examination of relevant published material. Relevant evidence is made available to the Respondent for review. (Section V.C.)

C. Proposed Findings (Section VI)

- ESC prepares written report of proposed findings and forwards a copy to Respondent; Respondent has 15 days to submit written response and/or request a hearing. (Section VI.A.3)
- Respondent requests hearing in writing and within 10 days is notified of hearing date which in no sooner than 15 days after. (Section VIII)

D. Proposed Sanctions (Section VI)

- ESC prepares written report of proposed sanctions and forwards a copy to Respondent; Respondent has 15 days to submit written response and/or request a hearing. (Section VI.A.6)
- Respondent requests hearing in writing and within 10 days is notified of hearing date which is no sooner than 15 days after. (Section VIII)

E. Types of Sanctions (Section VII)

- The following sanctions may be imposed singly or in combination:
 1. Censure.
 2. Loss of Privilege.
 3. Expulsion.
 4. Membership Bar

F. Final Decisions (Section IX)

- IIMC Board of Directors receives the ESC’s recommended findings of facts and sanctions and makes decision to:
 1. Dismiss the case.
 2. Adopt the findings and sanction(s) as recommended by the ESC.
 3. Revise and adopt the findings and sanctions(s).
- Copy of decision sent to Respondent, Complainant, and the ESC.