



IIMC

PROGRAM EXCELLENCE IN GOVERNANCE AWARD

Application Form

PART ONE - ELIGIBILITY & AFFIDAVITS (Part One must be fully completed for all applications.)

Eligibility & Deadline

To be eligible, the nominee (IIMC Full Member or Additional Full Member) must be in good standing for at least two years prior to the application.

Applications must be received by March 15 at IIMC Headquarters: 8331 Utica Avenue, Suite 200, Rancho Cucamonga, CA 91730 **OR** via confirmed email to Chriss@iimc.com

Governmental Entity Information

Governmental Entity: _____

Municipality Population (Required for Size Assignment): _____

Select ONE Category Below:

Municipality has up to 75,000 residents Municipality has more than 75,000 residents

Mailing Address (Include Country): _____ _____ _____
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Member Information

Name of Full Member or Additional Full Member:	
Title:	
Contact Person (if different):	
Email:	
Phone (Business):	Mobile (Optional) :

Member Affirmation & Supporting Documents

Member Professional Participation:

- Attended _____ State/Provincial/Regional educational meetings/seminars
- Attended IIMC Institute/Academy on _____ at _____
- Attended IIMC Conference at _____ on _____
- Additional Notes: _____

Affidavit of Member

I affirm that I am an eligible Full Member/Additional Full Member of IIMC and that all statements are true and correct.

Member Name _____ **Signature** _____ **Date** _____

Affidavit of Governmental Entity

I affirm that our governmental entity meets all eligibility requirements and has not won this award in the past three years.

Mayor/President/CEO Name _____ **Signature** _____ **Date** _____

PART TWO - SELECTION CRITERIA & SUPPORTING DOCUMENTS (Part Two requirements vary depending on the selected Program Criteria pathway.)

Program Criteria - Please Select ONE Pathway Below

Note: Only **ONE** application pathway or criteria may be selected. If multiple criteria apply, select the **single most appropriate** pathway. Applications attempting to combine pathways will not be considered.

A. PROGRAM/PROJECT CRITERIA	B. LEADERSHIP CRITERIA
<input type="radio"/> Cost Savings <input type="radio"/> Innovative Revenue Enhancement <input type="radio"/> Innovative Customer Service <input type="radio"/> Innovative Outreach to Citizens <input type="radio"/> Innovative methods to Increase Public Safety or Welfare <input type="radio"/> Innovative Interdepartmental or Intergovernmental Collaboration	<input type="radio"/> Superior Leadership

Program Criteria - Complete the appropriate requirements, for either A or B pathway

A. PROGRAM/PROJECT CRITERIA Program/Project-Based Applications	B. LEADERSHIP CRITERIA Individual Leadership-Based Applications
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Complete this section only if applying under Program/Project Criteria. Leadership applicants should proceed to Section B.

Timeline Date Program was established: _____ Date Program was completed/implemented: _____	Required Exhibits for all Leadership Nominations Attach Exhibits 1-3 on separate sheets and label clearly.
Judgment Categories Attach Exhibits 1-3 on separate sheets and label clearly.	Exhibit 1 - Leadership Traits/Resume Describe the individual's leadership traits and include a resume.
Exhibit 1 - Define the Program and clearly identify the Category (1 through 6 noted above under A. Program/Project Criteria) Describe program parameters, goals, components, and purpose.	Exhibit 2 - Community Impact Define the Member's leadership skills and community impact.
Exhibit 2 - Role of the Member Define the Member's involvement, responsibilities, and contributions.	Exhibit 3 - Program Outcomes Document accomplishments and the body of work demonstrating measurable outcomes and leadership impact.
Exhibit 3 - Program Outcomes Detail measurable outcomes and benefits to the governmental entity and community.	Required Support Letters for all Leadership Nominations: <ul style="list-style-type: none">• Letter from Legislative Head/Mayor/CEO• Letter from a community leader
Continue to 'C' for Final Checklist	Continue to 'C' for Final Checklist

C. FINAL COMPLETENESS CHECK

Before submitting, please confirm:

- Part One completed and signed (required for ALL applications).
- Municipal category selected (required for ALL applications).
- ONE application pathway selected (required for ALL applications).
- Exhibits 1-3 attached and labeled (required for ALL applications, but content varies by criteria pathway A or B).
- Leadership letters attached (ONLY required for LEADERSHIP applications):
 - Letter from Legislative Head/Mayor/CEO is attached
 - Letter from a community leader is attached