



# Professional Development and Training Opportunities for Local Government

offered through the  
Institute for Public Administration at the University of Delaware

# 2017

## *Municipal Clerks Certificate Training Program*

*A 40-hour program consisting of six Friday sessions*

### Program Dates

March 3  
March 17  
March 24  
March 31  
April 7  
April 21

9 a.m. to 4 p.m.

*Check-in begins  
at 8:30 a.m.*

Kent County Levy  
Court Building

555 Bay Road  
Dover, DE 19901

**\$475 Registration Fee**

Includes graduation luncheon and  
morning and afternoon snacks

*Scholarship information  
available*

Registration Deadline  
February 27, 2016

Dare to be first.



### Course Topics (\*MMC topics) Include...

- Financial Management\*
- Public Administration\*
- Sustainable Economic and Community Development\*
- Environmental Policy and Management
- Personal and Group Behavior
- Social and Political Systems\*
- Public Management\*
- Leadership\*
- Legal Issues in Government\*
- Information Technology\*
- Ethics
- Local Government
- Emergency Management



### Training Coordinator

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Policy Scientist, IPA  
University of Delaware

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The International  
Institute of Municipal  
Clerks recognizes this  
program for CMC and  
MMC certification.

Register for this event online at  
[www.ipa.udel.edu/events.html](http://www.ipa.udel.edu/events.html)

Interested in taking these courses for MMC certification credits? Contact Fran Fletcher at [franf@udel.edu](mailto:franf@udel.edu).