



## International Institute of Municipal Clerks

### **Vice President Nomination Form**

Please place my name in nomination for the office **IIMC Vice-President**:

Name: \_\_\_\_\_ CMC ( ☐ ) MMC ( ☐ )  
Title: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_  
Municipality: \_\_\_\_\_  
State/Province/County \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

#### **Qualifications:**

1. How many years have you served as a Municipal Clerk?
  - Answer: \_\_\_\_\_
2. How many years have you been a member of IIMC?
  - Answer: \_\_\_\_\_
3. Please list the IIMC Annual Conferences you have attended:
  - Year: \_\_\_\_\_
4. Please list the IIMC Committees you have served on:
  - Committees: \_\_\_\_\_
  - Years: \_\_\_\_\_

#### **Support and Responsibility:**

4. Do you have the full support of your municipality?
  - ( ☐ ) Yes
  - ( ☐ ) No
5. Do you accept full responsibility for upholding the duties of this office?
  - ( ☐ ) Yes
  - ( ☐ ) No

#### **Board of Directors Experience:**

6. Have you served on the IIMC Board of Directors?
  - ( ☐ ) Yes
  - ( ☐ ) No
    - If yes, please specify the position and duration:
      - Position: \_\_\_\_\_
      - Dates: \_\_\_\_\_

**Certification:**

I certify that the above information is accurate to the best of my knowledge. I understand that failure to abide by the election policy will result in removal from the ballot.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Attachments:**

- Please attach a recent photograph:
  - must be JPG or PNG files;
  - minimum file size – 250k; maximum file size – 4mb.
  
- Please attach a 500-word (maximum) biography that includes answers to the following questions to articulate your views and vision for the desired role:
  - What are the key challenges you foresee in this role, and how do you plan to address them?
  - How do you plan to engage with and support the members of IIMC?
  - What initiatives would you propose to enhance the professional development of Municipal Clerks?
  - How would you promote inclusivity and diversity within the organization?
  
- Letters of support from your municipality.