

## INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS

**To:** Board of Directors

**From:** Joel Hondorp, MMC, Chair  
Jannette Goodall, MMC, Vice-Chair



**Date:** August 14, 2023

**Subject:** Election Committee DRAFT Report – Elections & Campaigning

### **Background:**

The IIMC Elections Committee met virtually on Wednesday, August 2, 2023, at 1:00 p.m. (EST) to discuss IIMC's Election and Campaigning process. These are the minutes from that meeting:

**Members:** Joel Hondorp, Jannette Goodall, Laura Cahill, Shelley George, Shaniya Lashley-Mullen, Dan Weinrib, and Lucrecia Wonsor -- **Board Liaisons:** Ida Fierro, Kathy Montejo, and Marita Rhude -- **IIMC Staff:** Chris Shalby, Janet Pantaleon -- **Other:** Beth Hickman, 2022-2023 Elections Chair

Committee Chair Joel Hondorp called the meeting to order at 1:00 p.m. (EST). Introductions were held.

Chris Shalby gave a brief update on the Constitutional Amendments vote.

Discussion was held on updating the Election timeline for Vice President and Region Director.

Chris explained the current process.

The committee recommends the following changes to the Board:

- Announcements of vacancies/openings – October, November, December News Digests and weekly E-Briefings
- VP and Director Candidates Officially Declare – January 1 – January 15
- Filing Deadline – January 15, if holiday, next workday
- Campaign period – January 16 – March 1, no campaigning after March 1
- Candidate profiles on IIMC website, linked in E-Briefing, IIMC social media – end of January.
- Candidate profiles are published in *News Digest* – March issue
- Election – two weeks of March – 14-day period - maybe second and third weeks of March
- May – Annual Meeting, oath of office

The Committee also discussed whether candidates should moderate Athenian Dialogues or provide trainings while running. A future meeting will be scheduled to update campaign guidelines following Board meeting.

**Management's Comments:** We believe this is an excellent start to a new practice: one that will entail an equitable and consistent timeline for the nomination process and campaigning. We look forward to revisions regarding campaign guidelines and the use of social media.