



International Institute of Municipal Clerks

Professionalism in Local Government through Education

**International Institute of Municipal Clerks
Board of Directors ~ Virtual Meeting Agenda
August 17, 2023 (Revised 8/14/23)**

1. Call to order
2. Roll call
3. Agenda approval
4. Executive Director Update – Chris Shalby – Verbal – Information Only
 - a. 2024 Conference - Calgary
 - b. 2024 Hotels and Board Accommodations
 - c. Opening Ceremony and Parade of Flags
 - d. All Conference Event/Karaoke fundraiser
 - e. IIMC Staff update
 - f. Certification Plaques
 - g. Constitution – deadline to vote is September 3, 2023
5. Education Department – Verbal – Information Only
 - a. P.L.U.S Program Update
 - b. CMC/MMC Application Process – Update
 - c. 2024 Conference Education Program - Update
6. Reports From Directors and Officers – Verbal – Information Only
 - a. The Region Directors will provide a verbal update on their respective Regions
7. Other Business and Announcements
8. a. Annual Banquet seating on stage – Garcia
9. b. Principle of Regional Directors attending Regional events - Larter
10. c. Board meeting agenda and handouts – Rijs
11. d. Elections Committee DRAFT report - Elections & Campaigning – Attached
12. Discussion - Board Liaisons – Montejo, Rhude and Fiero
13. Adjournment