

International Institute of Municipal Clerks
Board of Directors Meeting
May 12, 2023
Minutes

CALL TO ORDER

President Pamela Smith called the meeting of the IIMC Board of Directors to order at 3:22 p.m. CDT, Friday, May 12, 2023, at the Hyatt Regency Hotel in Minneapolis, Minnesota.

Board Members Present:

President Pamela Smith, MMC
President Elect Mary Ann Hess, MMC
Vice President Lisa Garcia, MMC
Immediate Past President Sheri Pierce, MMC
Region I Directors: Susan Haag, MMC; Kathleen Montejo, MMC
Region II Director: Travis Morris, CMC; Diane Pflugfelder, MMC
Region III Directors: Lee Frazier, MMC; Tory Frink, MMC
Region IV Directors: Phyllis McGraw, MMC; Angela Richburg, MMC
Region V Director: Angela Marshall, MMC; Carrie Mugford, CMC
Region VI Directors: Gloria Christensen, MMC; Marita Rhude, MMC
Region VII Directors: Janet Gray, MMC; Celyn Hurtado, MMC
Region VIII East Director: Angela Johnson, MMC
Region VIII West Directors: LuAnn Holmes, MMC; Ida Fierro, CMC
Region IX Director: Jamie Newman, MMC; Ruth Post, MMC
Region X Directors: Lana Antony, CMC; Stephen Huycke, CMC
Region XI Directors: Johannes Rijs, MMC

Staff Members Present:

Chris Shalby, Executive Director
Karen Lee, Communications Officer

Others Present:

Dawn Abrahamson, MMC
Sherri Gard, MMC
Elena Hilby, MMC
Leesa Ross, MMC
Connie Deford, Parliamentarian

Agenda Approval:

Director Gray moved to approve the agenda. Motion adopted.

Minutes Approval

Director Antony moved to approve the minutes of the January 27-28, 2023, meeting. Motion adopted.

Director Frazier moved to approve the minutes of the April 10, 2023, meeting. Motion adopted.

Foundation Report

Without objection, the report of the IIMC Foundation was postponed until Saturday morning.

Region Director Reports

Region Director reports were previously submitted. Directors provided additional verbal reports.

Executive Director Report

ED Shalby provided an update on IIMC staff, education, membership, finances, the 2023 conference, and the Headquarters building.

A Code of Ethics proposed by Attorney Rose Cumare was reviewed. Stephen Huycke moved to refer to the Policy Committee.

President Elect Lisa Garcia moved to amend by adding “as soon as the current situation is resolved.”

After discussion, Director Newman moved to close debate. Adopted by the following vote:

Yes: Directors Haag, Frazier, Frink, McGraw, Marshall, Mugford, Christensen, Rhude, Gray, Hurtado, Johnson, Fierro, Newman, Rijs, Past President Pierce, Vice President Garcia, President Elect Hess, and President Smith, 18.

No: Directors Montejo, Morris, Pflugfelder, Richburg, Holmes, Post, Antony, Huycke, 8.

The amendment was adopted by the following vote:

Yes: Directors Frazier, McGraw, Christensen, Rhude, Johnson, Fierro, Newman, Post, Antony, Rijs, Past President Pierce, Vice President Garcia, President Elect Hess, and President Smith, 14.

No: Directors Haag, Montejo, Morris, Pflugfelder, Frink, Richburg, Marshall, Mugford, Gray, Hurtado, Holmes, Huycke, 12.

The motion to refer to the Policy Committee as amended was adopted.

A Letter of Engagement from Human Resources Attorney Lynne Hook was reviewed, and it was noted that it would not be effective until signed.

Director Haag moved to move forward with the agreement. Motion adopted.

The Executive Director presented a proposal for restructuring the dues for Region X members. The proposed breakdown by population is as follows:

Under 20,000	\$185
20,001 – 200,000	\$185
Over 200,001	\$185
Additional Full Members	\$125
Retired Members	\$ 35

Further, it is proposed that the dues structure be revisited in 2030, and there be no dues increase for the next six years in Region X.

Following discussion, President Elect Garcia moved to approve the recommendation.
Motion adopted.

Recess

The meeting recessed until 8 a.m. Saturday, May 13, 2023. Motion adopted.

The meeting recessed at 4:45 p.m. CDT.

Connie Deford
Parliamentarian and Recorder