

International Institute of Municipal Clerks
Board of Directors Meeting
May 17, 2023
Minutes

CALL TO ORDER

President Mary Ann Hess called the meeting of the IIMC Board of Directors to order at 11:55 AM CDT, Wednesday, May 17, 2023, at the Hyatt Regency Hotel in Minneapolis, Minnesota.

Board Members Present:

President Mary Ann Hess, MMC
President Elect Lisa Garcia, MMC
Vice President, Daw Abrahamson, MMC
Immediate Past President Pamela Smith, MMC
Region I Directors: Susan Haag, MMC; Kathleen Montejo, MMC
Region II Director: Awilda Hernandez, MMC; Travis Morris, CMC
Region III Director: Tory Frink, MMC
Region IV Directors: Sheri Gard, MMC; Angela Richburg, MMC
Region V Director: Angela Marshall, MMC; Carrie Mugford, CMC
Region VI Directors: Elana Hilby, MMC; Marita Rhude, MMC
Region VII Directors: Celyn Hurtado, MMC; Leesa Ross, MMC
Region VIII East Director: Angela Johnson, MMC; Julie Kamka, MMC
Region VIII West Directors: Ida Fierro, CMC; Colleen Mulvey, MMC
Region IX Director: Jamie Newman, MMC; Ruth Post, MMC
Region XI Directors: Johannes Rijs, MMC

Region III Director Lee Frazier, MMC, and Region X Director Lana Antony, CMC, joined the meeting at 12:15 p.m. Region X Director Jaylene Knight arrived at 12:20 p.m. Region XI Director Linda Larter joined the meeting at 12:25 p.m.

Staff Members Present:

Chris Shalby, Executive Director
Karen Lee, Communications Officer
Connie Deford, Parliamentarian

Accord of Trust

President Hess noted that the Accord of Trust will be sent via email.

Board Development

President Hess opened the discussion regarding attendance of candidates at Board Development sessions.

Following discussion, Director Rhude moved to invite Vice President candidates to attend Board Development and Board of Directors meetings but not participate. In May, all incoming board members will be allowed to participate in Board Development. They

are encouraged to attend the board meeting but will not be allowed to participate in the board meeting.

Director Haag moved to amend by striking out “invite” and inserting “allow.” There was no objection, and the amendment was adopted.

After debate, the motion as amended was adopted.

Goals for 2023-2024

President Hess reviewed her goals for education, institutes, membership, Foundation donations, investment of IIMC funds, and update of the strategic plan.

Role of Board

President Hess reviewed IIMC Policy 2.30 regarding the Role of the Board. Without objection, this policy was referred to the Policy Committee for update.

Budget & Planning Committee Appointment

Vice President Abrahamson moved to approve her appointment of Past President Sheri Pierce to the Budget & Planning Committee. Motion adopted.

President, EC, and ED Travel

Director Haag moved to approve the travel for the President, Executive Committee, and Executive Director outside of the United States. Motion adopted.

Mid-Year Meeting

The Mid-Year Meeting will be held November 9-12, 2023, in Orlando, Florida, with the Board Development topic 2023-2026 Strategic Planning.

Executive Director Report

ED Shalby provided information on his visits to 2027 conference sites during the summer months, his weekly Friday letter, quarterly financials, news releases, and information about the reception and banquet later that evening.

Communications

Karen Lee introduced herself and offered to work with board members directly.

Adjourn

With no further business, the meeting adjourned at 12:52 p.m. CDT.

Connie Deford, Recorder and Parliamentarian