

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS  
Board of Directors I Meeting  
May 7, 2021  
Amway Hotel – Grand Rapids, Michigan

**CALL TO ORDER**

President Mary Johnston called the meeting to order in person and via Zoom at 3:15 p.m. EDT.

Board Members Present:

President Mary Johnston, MMC

President Elect Sheri Pierce, MMC

Vice President Pamela Smith, MMC

Immediate Past President Lana McPherson, MMC

Region I Directors: Sandra Pinsonault, MMC; Ann Quirk, MMC

Region II Directors: Teresa Hudson, MMC; Diane Pflugfelder, MMC

Region III Directors: Camilla Pitman, MMC; Sonja Tolbert, CMC

Region IV Director: Phyllis McGraw, MMC

Region V Director: Janice Bates, MMC

Region VI Director: Marie Moe, MMC

Region VII Directors: Janet Gray, MMC; Helen Ingold, MMC

Region VIII Directors: Lisa Garcia, MMC; LuAnn Holmes, MMC

Region IX Directors: Dawn Abrahamson, MMC; Scott Passey, MMC

Region X Directors: Angila Bains, CMC; Stephen Huycke

Region XI Directors: Sarah Jeffries; Johannes "Hans" Rijs, MMC

Board Members Absent:

Region IV Director Leticia Vacek, MMC

Region V Director Leon Wright, MMC

Region VI Director: P. Kay Cmelik, MMC

Incoming Board Members:

Vice President Mary Ann Hess, MMC

Region I Director Susan Haag, MMC

Region III Director Lee Frazier, MMC

Region IV Director Angela E. Richburg, MMC

Region V Director Angie Marshall, MMC

Region IX Director Ruth Post, MMC

Other Attendees:

Sharon Ozimek, Event Management

Chris Shalby, Executive Director

Connie Deford, CMC, Parliamentarian

Approval of Agenda

On a motion by Past President McPherson, the agenda was approved as presented.

### New Board Member

President Johnston administered the oath of office to LuAnn Holmes, MMC, Region VIII Director.

### Consent Agenda

The minutes of the November 13, 202 meeting were approved as presented. Minutes of the November 14, 2020 meeting and March 17, 2021 special meeting were approved as corrected.

### Postponement

Without objection, the following agenda items were postponed to the May 8, 2021 board meeting:

- Foundation Report Update
- Executive Director Update
- Education Department Report
- Region XI Report

### Conference Update

Sharon Ozimek, Event Management, reviewed details of upcoming events and locations. She noted there is a skywalk to Van Andel Arena as well as shuttle service available from the JW Marriott Hotel. The concurrent sessions will be held at different locations—the Amway Hotel, J. W. Marriott Hotel, and Van Andel Arena. All conference meals will be plated. The conference program (provided in the conference bag) contains all current information.

Sharon reminded everyone of the mask and social distancing requirements. She noted it is a good idea to make reservations at local restaurants, and the maximum seating is six per table. There is an 11 p.m. curfew in Grand Rapids.

### Committee Reports

The following committee reports, requiring no action, were received:

- Conference
- Education/Professional Development
- Elections
- International Relations
- Membership/Mentoring
- Public Relations/Marketing
- Records Management
- Research and Resource

### Announcements

ED Shalby provided information about upcoming meal functions and the opening reception. Shuttle service to the airport will be available on Friday, May 14<sup>th</sup>.

### Adjournment

The meeting adjourned at 3:45 p.m. EDT and will reconvene at 9:00 a.m. EDT on Saturday, May 8, 2021.

Connie M. Deford

Recorder and Parliamentarian