

**International Institute of Municipal Clerks
Board of Directors Meeting
Hyatt Hotel
Atlanta, Georgia
Friday, May 23, 2008**

CALL TO ORDER

The meeting was called to order by President Dyanne Reese.

INTRODUCTIONS

President Reese introduced the Executive Committee, the Board of Directors and the parliamentarian.

MEMBERS PRESENT

In attendance were Executive Committee members - Mary Lynne Stratta, MMC, Sharon Cassler, MMC, and Chuck Tokar, MMC Directors-Linda Cohen, MMC, Bernice Dixon, Carol Jacobs, MMC, Jane Williams-Warren, MMC, Stephanie Kelly, CMC, Glenda Morgan, MMC, Barbara Blackard, MMC, Eddie Myers, CMC, Kathryn Dorman, CMC, Brenda Kay Young, MMC, Carolyn Brownfield, MMC, Shari Moore, CMC, Rick Goeckner, MMC, Jerry Lovett-Sperling, MMC, Stephanie Kalasz, Monica Simmons, CMC, Pamela Kolacy, MMC, Colleen Nicol, MMC, Marc Lemoine, Bernie White, CMC, Nick Randle and Tom Van Der Hoven.

Participating were – Chris Shalby, IIMC Executive Director and Dr. Mohammad Eftekhari

Serving as Parliamentarian/Recorder was Olivia Parks Woods

**MOVED TO EXECUTIVE
SESSION**

Motion by _____, seconded by ____ that the Board move into Executive Session with Executive Director present.
Motion Carried

The Executive Session was adjourned

**INTERNATIONAL
TRAVEL**

MOVED AND SECONDED

Motion to Approve Travel to South Africa for the IIMC President.
The IIMC President received an invitation to travel to South Africa and the United Kingdom.

Reason for the Travel: A need to maintain relations with IMASA and SLCC.

Clarification: The invitation for IMASA was extended to two IIMC guests. Tom Van der Hoven noted that it is important for Chris Shalby to also attend. Kathryn Dornan agreed it would be helpful if Dr. Eftekhari also attended.

Chris Shalby report that an educational proposal from IMASA has already been submitted to IIMC and is in the review stage establishing an Institute. Presently, it is important that the president represent IIMC. The question with SLLC involves continuity and he could accompany President Reese to their conference in October.

MOTION ADOPTED UNANIMOUSLY

**DISSOLVE MEMO OF
AGREEMENT**

MOVED AND SECONDED

Motion to dissolve the Memorandum of Agreement with the University of Illinois for the Athenian Leadership Society with the Athenian Advisory Council still functioning.

Clarification: The Athenian Council was a part of the Memo of Understanding. The three appointed by the University of Illinois have never participated. Need to fill those other three positions to serve on the Advisory Council.

President Reese expressed concern with the motion noting that it was her understanding that since the Advisory Committee was established by the Memorandum of Understanding, it would no longer exist once the Memorandum of Agreement was dissolved. Dr. Eftekhari advised that if staff will be operating this program with Institute Directors, the make-up, if necessary should be channeled through Program Review and Certification by the Program Review Committee which would, in his opinion, be more comprehensive approach.

SUBSTITUTE MOTION

SUBSTITUTE MOVED AND SECONDED

Motion to dissolve the Memo of Understanding with the University of IL., which also includes the Advisory Council.

ADOPTED UNANIMOUSLY

ADJOURNMENT

There being no further business the meeting was adjourned.

**Submitted by,
Olivia Parks Woods**