

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS

Annual Business Meeting

Marriott Hotel/Convention Center

Norfolk, Virginia

Wednesday, May 23, 2018

Call to order

President Mary Kayser called to order the Annual Business Meeting at the 72nd Annual Conference of the International Institute of Municipal Clerks at 7:45 a.m. on Wednesday, May 23, 2018.

Invocation

The invocation was provided by Tanya B. Lacey, CMC, Fredericksburg, Virginia.

Introductions and welcome

President Kayser welcomed all delegates and thanked them for attending the conference.

Agenda

Without objection, the agenda was approved as distributed.

Minutes

Minutes of the May 24, 2017 Annual Business Meeting were distributed as approved by the Board of Directors (with corrected 2017 heading date). There were no corrections to the adopted minutes.

It was noted that minutes of this year's annual meeting will be referred to the Board of Directors for approval at the mid-year meeting in October.

IIMC Year in Review

President Kayser provided an overview of the accomplishments made by IIMC and its members during the past year.

Financial Report

Budget Committee Chair, Marc Lemoine, MMC, Winnipeg, Canada, provided financial information for the year ended December 31, 2017, showing an increase of \$223,341 in net assets for the year.

Constitution Amendments

After Elections Committee Chair Claudene Anthony, CMC, read Constitution Article XIV Amendments to the Constitution, President Kayser stated that three proposed amendments would be presented for consideration.

Proposed Amendment #1: Amend Article I, General, by inserting a new Section 4. Core Values and renumber subsequent sections. If adopted, would read:

Section 4. Core Values

Integrity:

We adhere to the tenets of honesty, transparency, consistency, and respect.

Professionalism:

We strive for excellence within our profession.

Communication:

We promote the connection of members worldwide with the purposeful sharing of Information, knowledge, and educational opportunities.

Innovation:

We commit to continuous improvement of services and policies through collaboration, creativity, and technology.

Integrity:

We adhere to the tenets of honesty, transparency, consistency.

Amendment #1 was approved and will be distributed for a vote by the entire membership.

Proposed Amendment #2: Amend Article VI, Region Directors, Section 3, by adding the following language: No state, province, or country (as appropriate for the region) may have a member serve as a Region Director for consecutive terms on the Board of Directors, unless no other candidate applies. If adopted, would read:

No two Region Directors may be from the same legislative governmental body. No state, province, or country (as appropriate for the region) may have a member serve as a Region Director for consecutive terms on the Board of Directors, unless no other candidate applies.

Amendment #2 was approved and will be distributed for a vote by the entire membership.

Proposed Amendment #3: Amend Article VIII, Qualifications, Nominations, and Elections, Section 1, D, by striking out the current language and inserting, If elected attend the conference at which their term will begin.

If adopted, would read:

- D. If elected, attend the Annual Conference at which their term will begin.

Amendment #3 was lost by the following counted vote: Yes, 156. No, 208. The amendment will not be distributed for a vote by the entire membership.

Foundation Update

Foundation President Colleen Nicol, MMC, Riverside, California, reported that the Foundation website is up and running. She stated that the Foundation is thriving thanks to the donations and help from IIMC members.

2018 Conference Resolutions

Diane Whitbey, MMC, City of North Little Rock, moved adoption of the Resolution recognizing the City of Norfolk, Virginia, for the 72nd Annual Conference of the International Institute of Municipal Clerks. Resolution adopted.

Lana McPherson, MMC, DeSoto, Kansas, moved adoption of the Resolution recognizing Co-Host Clerks for the 72nd Annual Conference of the International Institute of Municipal Clerks. Resolution adopted.

Emily Kunze, Charlotte, North Carolina, moved adoption of the Resolution recognizing Host State for the 72nd Annual Conference of the International Institute of Municipal Clerks. Resolution adopted.

President's Award of Merit

President Kayser presented this special Award of Merit to Tom Van Der Hoven.

Certificates of Appreciation – Outgoing IIMC Committee Chairs

President Kayser presented Certificates of Appreciation to Outgoing IIMC 2017-2018 Committee Chairs:

- Budget & Planning, Marc Lemoine, MMC
- Conference, Alice Attwood, MMC
- Education & Professional Development, Colleen Nicol, MMC
- Elections, Claudene Anthony, CMC
- International Relations, Brenda Kay Young, CMC
- Membership/Mentoring, Marita Rhude, MMC
- Policy Review, Nancy Vincent, MMC
- Public Relations/Marketing, Anthony Mejia, MMC

Records Management, Sandra McKinley, CMC
Research & Resource, Lanaii Benne, MMC

Certificate of Appreciation – Outgoing Region Directors

President Kayser presented Certificates of Appreciation to the Outgoing IIMC Region Directors:

Region I Director Carol Anderson, MMC, Torrington, CT
Region III Director Lisa Vierling, MMC, High Point, NC
Region IV Director Diane Whitbey, MMC, North Little Rock, AR
Region V Director Mary Johnston, MMC, Westerville, OH
Region VI Director Pamela DeMouth, MMC, Ankeny, IA
Region VII Director Brian “Petie” Ruch, MMC Beardstown, IL
Region IX Director Tracy Davis, MMC, Keizer, OR
Region XI Director Djimmer Petrusma, MMC, Dronten, The Netherlands

Certificate of Appreciation – Outgoing Past President

President Kayser presented a certificate of appreciation to Past President Vincent Buttiglieri, MMC, Ocean, NJ.

Election Results

Election Committee Chair Claudene Anthony, CMC, reported that for the office of IIMC Vice President, Mary Johnston received 58% of the votes and Ann Uecker received 41%.

Oath of Office – Incoming Directors

President Kayser administered the oath of office to the following incoming IIMC Region Directors:

Region 1 Director Sandra Pinsonault, MMC, Dorset, VT
Region III Director Sonja Tolbert, CMC, Albany, GA
Region IV Director Leticia Vacek, MMC, San Antonio, TX
Region V Director Leon Wright, MMC, Van Buren, MI
Region VI Director Marie Moe, MMC, Portage, WI
Region VII Director Helen Ingold, CMC, Crestwood, MO
Region IX Director Dawn Abrahamson, MMC, Vallejo, CA
Region XI Director Djimmer Petrusma, MMC, Dronten, The Netherlands

Oath of Office – Incoming Executive Committee

The oath of office was administered to the following executive committee members:

Immediate Past President, Mary Kayser, MMC
Vice President, Mary Johnston, MMC
President Elect, Lana McPherson, MMC

President Stephanie Carouthers Kelly, MMC, was sworn in by IIMC Past President Jean Bailey.

President's Comments

President Kelly's message is, "Together We Can!"

Invitation to 2018 IIMC Conference

A video highlighting the City of Birmingham was presented for the 73rd Annual Convention to be held May 19-22, 2019.

Adjournment

With no further business, the meeting adjourned at 8:38 a.m.

Connie M. Deford
Recorder and Parliamentarian