

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS

Annual Business Meeting
Hotel Bonaventure – Montreal, Canada
Wednesday, May 24, 2016

Call to order

President Vincent Buttiglieri called to order the Annual Business Meeting at the 71st Annual Conference of the International Institute of Municipal Clerks at 8:16 a.m. on Wednesday, May 24, 2017.

Invocation

The invocation was provided by Awilda Hernandez, MMC, Bowie, Maryland.

Introductions and welcome

President Buttiglieri welcomed all delegates and thanked them for attending the conference.

Agenda

The agenda was approved as distributed.

Minutes

Minutes of the May 21, 2016 Annual Business Meeting were distributed as approved by the Board of Directors. There were no corrections to the adopted minutes.

It was noted that minutes of this year's annual meeting will be referred to the Board of Directors for approval at the mid-year meeting in November.

IIMC Year in Review

President Buttiglieri reviewed the strides that IIMC has made in the past year, noting there are 890 in attendance at this year's conference, and total IIMC membership is in excess of 14,000. The President noted that 117 members served on 12 standing committees during the past year, and he reviewed the process for selecting the 20 members of the new Diversity Task Force.

Financial Report

Budget Committee Chair, Allen Susen, MMC, Haledon, New Jersey, provided the 2016-2017 budget review, noting that net income for the year was \$238,279.

Staff Updates

Janis Daudt, Member Services Director, reported that there are 139 first-timers at this conference. As of April 30, membership stands at 14,552.

Ashley DiBlasi, Verification Manager, stated there are over 80 online learning opportunities available on the IIMC website, with more scheduled for later this year. There are 4,670 CMC and 1,330 MMC members.

Foundation Update

Foundation President Colleen Nicol, MMC, Riverside, California, reported that the Foundation income for the past year was \$140,000, and \$50,00 was provided to IIMC for educational objectives. This year the Foundation will surpass \$1 million in giving to IIMC. A new website will be launched soon, making it easier to donate to the IIMC Foundation.

2017 Conference Resolutions

The following resolutions were presented:

- 1) Resolution recognizing the City of Montreal, Canada for the 71st Annual Conference of the International Institute of Municipal Clerks.
- 2) Resolution recognizing Tourisme Montreal for the 71st Annual Conference of the International Institute of Municipal Clerks.

President's Awards of Merit

President Buttiglieri presented this special award to Andrew Pavlica, MMC, City of Garfield, New Jersey.

Certificates of Appreciation – Outgoing IIMC Committee Chairs

President Buttiglieri presented Certificates of Appreciation to Outgoing IIMC 2016-2017 Committee Chairs:

Budget & Planning, Allan Susen, MMC

Conference, Marc Lemoine, MMC

Education & Professional Development, Sharon Cassler, MMC

Elections, Terri Kowal, CMC

International Relations, Doug Tymchyshyn, CMC

Membership, Lana McPherson, MMC

Mentoring, Jeremy Gillis, MMC

Policy Review, Mary Lynne Stratta, MMC

Public Relations/Marketing, Debbie Burke, MMC

Records Management, Lisa Johnston, MMC
Research & Resource, LaVette Hennigan, MMC

Certificate of Appreciation – Outgoing Region Directors

President Buttiglieri presented Certificates of Appreciation to the Outgoing IIMC Region Directors:

Region II Director Andrew Pavlica, MMC
Region IV Director Mary Ann Hess, MMC
Region VI Director Anne B. Uecker, MMC
Region VII Director Denise Chisum, MMC
Region VIII Director RaNae Edwards, MMC
Region X Director Debi A. Wilcox
Region XI Director Bruce Poole, MMC
Region XI Director Jaap Paans, MMC

Certificate of Appreciation – Outgoing Past President

President Buttiglieri presented a certificate of appreciation to Past President Monica Martinez Simmons, MMC.

Election Results

Election Committee Chair Teri Kowal, MMC, reported that for the office of IIMC Vice President, Lana McPherson received 61% of the votes cast and Anne Uecker had received 39%. Lana McPherson was elected.

Region II Director, Heidi Brunt received 68% of the votes cast and Stephanie Reynolds received 32%. Heidi Brunt elected.

Region XI Director, Kathryn Richmond received 75% and Edward Benevides, Hamilton, Bermuda, received 25%. Kathryn Richmond elected.

Oath of Office – Incoming Directors

President Buttiglieri administered the oath of office to the following incoming IIMC Region Directors:

Region II Director Heidi Brunt, MMC, Township of Middletown, New Jersey
Region IV Director Janice Almy, MMC, Sand Springs, Oklahoma
Region VI Director Daniel Buchholtz, MMC, Spring Lake Park, Minnesota
Region VII Director Bobby Busch, MMC, Neodesha, Kansas
Region VIII Director RaNae Edwards, MMC, Grand Island, Nebraska
Region X Director Bonnie Hilford, Alberta, Canada

Oath of Office – Incoming Executive Committee

The oath of office was administered to the following executive committee members:

Immediate Past President, Vincent Buttiglieri, MMC

Vice President, Lana McPherson, MMC

President Elect, Stephanie Carouthers Kelly, MMC

President, Mary J. Kayser, MMC

President's Comments

Incoming President Mary Kayser challenged members to identify what they would like to be their legacy.

Invitation to 2017 IIMC Conference

Alan Bull, MMC, Chief Deputy City Clerk of Norfolk, Virginia, invited members to the 2018 Annual IIMC Conference to be held May 20-23, 2018 in Norfolk, Virginia.

Adjournment

With no further business, the meeting adjourned at 9:42 a.m.

Connie M. Deford

Recorder and Parliamentarian