

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS

2017-2018 Board Agenda

Hotel Bonaventure

Montreal, Canada

Wednesday, May 24, 2017

Call to Order

Roll Call

President Kayser Remarks

Role of Board – Kayser – Policy handout

Budget & Planning Committee Chair Appointment — McPherson

Andrew Pavlica –**Action Required**

\*\*\*Per IIMC Policy -- Management supports Pavlica's nomination to this Committee

President, EC and ED Travels – Regions X/XI – **Action Required**

- AMCTO Conference – Canada – June 11-14, 2017 – Kayser
- Region XI Symposium – Brussels, Belgium – September 7-8 – Kayser/Shalby
- SLCC Conference – United Kingdom – October 11-15, 2017 – Kayser/Shalby
- IMASA Conference – South Africa – October 2017 – TBD
- LGMA Conference – British Columbia, Canada – October 2017 – TBD
- ADSO Conference – United Kingdom -- November 2017 – Region XI Director/TBD
- VVG Conference – The Netherlands – Region XI Director/TBD

2018 Site Visit – Norfolk, VA – August 2-5, 2017 – Kayser/Shalby/DiBlasi

Budget & Planning Meeting – IIMC HQ – September 21-24, 2017 – BP, EC and IIMC staff

Executive Committee Meeting – IIMC HQ – September 23, 2017 – EC and ED

Mid-Year meeting – Mission Inn, Riverside, CA – November 16-19, 2017 – Kayser/Shalby

Executive Director Remarks – Shalby

- 2022 Conference site visits – July, August, September – Shalby
- Friday letter - weekly
- Quarterly financials
- News Release
- Contacting IIMC staff
- Shalby Vacation – TBD
- Tonight's reception

Other business

Adjourn

**EC/ED Upcoming Travels**

June 11-14 – AMCTO Conference – Deerhurst, Resort, Huntsville, Canada -- Kayser

September 7-9 – Region XI Symposium – Brussels, Belgium – Kayser/Shalby

September 21 -24 -- Budget/Planning Meeting – EC meeting, IIMC HQ

October – Society of Local Council Clerks Conference (SLCC) – UK – Kayser/Shalby

October 12 – Illinois State Association and Institute – Springfield, IL – Dr. Long

November 16-19 – IIMC Midyear Board Meeting – Mission Inn, Riverside, CA