

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
Annual Business Meeting
Hotel Bonaventure
Montreal, Canada
Wednesday, May 24, 2017
Agenda

Call to Order	The Business Meeting of the 71st Annual Conference of the International Institute of Municipal Clerks
Welcome to Delegates	President Vincent Buttiglieri, MMC, Township of Ocean, New Jersey
Invocation	Awilda Hernandez, Bowie, MD, MMC
Introductions	President – Vincent Buttiglieri, MMC, Township of Ocean, NJ President Elect - Mary Kayser, MMC, Ft. Worth, TX Vice President – Stephanie Carouthers Kelly, MMC, Charlotte, NC Immediate Past President - Monica Martinez Simmons, MMC, Seattle, WA Executive Director - Chris Shalby, Rancho Cucamonga, CA Recorder and Parliamentarian Connie Deford, CMC, Bay City, MI
Approval of Agenda	Motion that the agenda be approved as presented.
Minutes	Annual Business Meeting from Wednesday, May 20, 2015
IIMC Year in Review	President Vincent Buttiglieri, MMC
IIMC Financial Report	2016-2017 Budget Report – Budget Committee Chair, Allan Susen, MMC, Haledon, NJ
Staff Updates	Janis Daudt – Member Services Director Ashley DiBlasi – Verification Manager
Foundation Update	Foundation President Colleen Nicol, MMC, Riverside, CA
2017 Conference Resolutions	Resolution of the International Institute of Municipal Clerks recognizing City of Montreal, Canada for the 71st Annual Conference of the International Institute of Municipal Clerks Resolution of the International Institute of Municipal Clerks recognizing Tourisme Montreal for the 71st Annual Conference of the International Institute of Municipal Clerks
President’s Award of Merit –	IIMC President Vincent Buttiglieri, MMC

**Certificates of
Appreciation**

Outgoing IIMC 2016-2017 Committee Chairs

Budget & Planning, Allan Susen, MMC
Conference, Marc Lemoine, MMC
Education & Professional Development, Sharon Cassler, MMC
Elections, Terri Kowal, MMC
International Relations, Doug Tymchyshyn, CMC
Legislative, Sally Oglesby, MMC
Membership, Lana McPherson, MMC
Mentoring, Jeremy Gillis, MMC
Policy Review, Mary Lynne Stratta, MMC
Public Relations/Marketing, Debbie Burke, MMC
Records Management, Lisa Johnston, MMC
Research & Resource, LaVette Hennigan, MMC

**Certificates of
Appreciation**

Outgoing 2016-2016 IIMC Region Directors

Region II Director	Andrew Pavlica, MMC
Region IV Director	Mary Ann Hess, MMC
Region VI Director	Anne B. Uecker, MMC
Region VII Director	Denise R. Chisum, MMC
Region VIII Director	RaNae Edwards, MMC
Region X Director	Debi A. Wilcox
Region XI Director	Bruce Poole, MMC
Immediate Past President	Monica Martinez Simmons, MMC

Election Results

Vice President, Regions II and XI

Terri Kowal, MMC, Auburn Hills, MI

Oath of Office

Incoming 2017-2018 IIMC Region Directors

Region II	Heidi Brunt, MMC, NJ
Region IV Director	Janice Almy, MMC, OK
Region VI Director	Daniel Buchholtz, MMC, MN
Region VII Director	Bobby Busch, MMC, KS
Region VIII	RaNae Edwards, MMC, NE
Region X Director	Bonnie Hilford, Canada
Region XI Director	Kathryn Richmond, United Kingdom

Oath of Office

Incoming Executive Committee

Past President	Vincent Buttiglieri, MMC
Vice President	Lana McPherson, MMC
President Elect	Stephanie Carouthers Kelly, MMC
President	Mary J. Kayser, MMC

President's Comments

Mary Kayser, MMC

Other Business

Invitation to the 2018 Annual Conference – Norfolk, Virginia – Allan Bull

Adjournment