

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS

To: IIMC Board of Directors

From: Chris Shalby
Executive Director

Date: August 24, 2015

Subject: Board of Directors Teleconference Agenda



Hello,

On behalf of President Simmons, we need to schedule a Board teleconference for Tuesday, September 22, 2015. The reasons for the teleconference have to do with recommendations from the Budget and Executive Committee meetings and an Education report that will impact the 2016 conference. Since these decisions will involve the preliminary program (published in early November), we need your direction and approval prior to moving forward.

Agenda

Roll Call

Swearing in of new Region I Director – Julie Coelho, Rhode Island

Reports Attached

1. Executive Director Report
 - a. Four-day conference – **Part of ED Report – A**
 - b. Increase conference registration fee by \$25 – **Part of ED Report – B**
 - c. Increase Athenian Dialogue fee for conferences by \$10 – **Part of ED Report – C**
 - d. Budget committee process for choosing a Chair – **Part of ED Report D**
2. 70th anniversary logo – Board to decide on which logo to use - **Attached**
3. IIMC/UDITE Agreement for 2016 Symposium - **Attached**
4. Contact hour definition (Seat time) - impacts Education - **Reports Attached**
A - Education Department Report
B - Program Review and Certification Report
C - Education and Professional Development Report

Date: Tuesday, September 22, 2015

Times:

9 am – pacific

11 am – central

Noon – eastern

5 pm – UK

6 pm – Netherlands

***Please confirm your availability. **Please call 800/944-8766 and the code is 12781**

Thank you