

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
Board of Directors Meeting
May 22, 2014
Wisconsin Convention Center -- Milwaukee, Wisconsin

Minutes

CALL TO ORDER

President Brenda Young called the IIMC Board of Directors meeting to order at 1:300 p.m. CDT on Thursday, May 22, 2014.

Board Members Present:

President Brenda Kay Young, MMC
President Elect Monica Martinez Simmons, MMC
Vice President Vincent Buttiglieri, MMC
Region I Directors: Shawn Cullinane, MMC; Paul R. Bergeron, MMC
Region II Directors: Andrew J. Pavlica, MMC; Kimberley A. Rau, MMC
Region III Directors: Kelly J. Lovette, MMC; Lynnette Ogden, MMC
Region IV Directors: Pattie S. Dupuis, MMC; Mary Ann Hess, MMC
Region V Directors: Lanaii Y. Benne, MMC; Terri Kowal, MMC
Region VI Directors: Linda M. Rappe, MMC; Anne B. Uecker, MMC
Region VII Directors: Denise Chisum, MMC; Lana R. McPherson, MMC
Region VIII Directors: Renee Cantin, MMC; Nancy A. Vincent, MMC
Region IX Directors: Alice J. Attwood, CMC; Joann Lynn Tilton, MMC
Region X Directors: Karla D. Graham, MMC; Debi A. Wilcox
Region XI Director: Jaap Paans, MMC
Immediate Past President Marc Lemoine, MMC

Board Members Absent:

Region XI Director: Samantha Shippen, CMC

The following staff member was present:

Office Manager Denice Cox

Also present:

Parliamentarian Connie M. Deford

Director Jaap Paans moved to excuse the absence of Director Samantha Shippen. Motion adopted.

President's Remarks

President Young urged members to read the role of the region director and also to take a look at the IIMC Code of Ethics. She suggested that directors also review the policy manual.

Member of Budget & Planning Committee

The appointment of former Region II Director Alan Susen to the Budget & Planning Committee was approved by unanimous consent.

Travel to Region X and Region XI

The travel plans to Region X and Region XI were reviewed and approved as follows:

AMCTO Conference, Niagara, Canada, June 2014, Past President LeMoine

IAM Conference, Israel, June 2014, President Young

Region XI Symposium, Brussels, Belgium, June 2014, President Young

SLCC Conference, United Kingdom, October 2014, President Young/Executive Director Shalby

LGMA Conference, British Columbia, Canada, October 2014, President Elect Martinez Simmons

National League of Cities

President Young noted that the National League of Cities conference will be in Austin, Texas. Executive Director Shalby will be attending as well as several board members. It was suggested that an IIMC breakfast be held at the conference.

2015 Conference Site Visit

President Young and Executive Director Shalby will be visiting Hartford, Connecticut, in July 2014.

Budget & Planning Committee

The Budget & Planning Committee meeting will be held at IIMC Headquarters on August 15, with travel dates August 14 and August 16.

Mid-term Board Meeting

The mid-term board meeting will be held at the Mission Inn Hotel in Riverside, California, on November 14-15, with travel dates November 13 and November 16.

Executive Director Reminders

Executive Director Shalby will be visiting possible 2019 conference sites in July, August, and September in anticipation of the site selection at the mid-term board meeting.

If any new Region Director wishes a news release from IIMC, please contact Denise Cox or Chris Shalby.

The Friday letter from the executive director and the monthly financial information will continue to be provided to board members.

Articles are needed for the *News Digest*. Information regarding region meetings, state associations, and municipal associations will be welcomed.

Other Business

Region Director Tilton noted that she sends a congratulatory letter to new members, new CMCs, and new MMCs. She will share the communication with all board members.

Region Director Cullinane noted that it is the 40th Anniversary of the New England Institute.

Region Director Kowal noted that when it was agreed to change the annual conference to four days, there was information provided that this would lower the cost to members. Region Director Cullinane concurred that he has heard that expectation from several members. This will be a subject for future discussion.

President Elect Monica Martinez Simmons commented on the meeting that was held on Sunday with committee chairmen. The possibility of following that meeting with a meeting of committee members present at the conference was discussed.

Adjournment

On a motion by Vice President Buttiglieri, the meeting adjourned at 2:00 p.m. CDT

Connie Deford
Recorder and Parliamentarian