

**International Institute of Municipal Clerks**  
**2008 Annual Business Meeting**  
**Thursday, May 22, 2008**  
**Agenda**

- I. Call to order
- II. Welcome to Delegates
- III. Invocation
- IV. Introduce and call upon Shirley Franklin, Mayor of Atlanta, to say a few words
- V. Introduction of Executive Committee and Parliamentarian/Recorder  
President-Elect Dyanne C. Reese, CMC  
Vice President Mary Lynne Stratta, MMC  
Immediate Past President Marcella O'Connor, MMC  
Executive Director Chris Shalby  
Parliamentarian/Recorder Christina N. Wilder  
  
Introduce and acknowledge members of the IIMC staff.
- VI. Approval of Agenda
- VII. Approval of Minutes of the Annual Meeting held May 26, 2007 in  
New Orleans, Louisiana
- VIII. Conference Resolutions

RESOLUTION OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS  
EXPRESSING ITS APPRECIATION AND GRATITUDE TO THE CITY OF ATLANTA FOR ITS  
DEDICATION AND COOPERATION IN PLANNING AND PRODUCING AN OUTSTANDING  
2008 IIMC CONFERENCE

RESOLUTION OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS  
RECOGNIZING RHONDA DAUPHIN JOHNSON, HOST CLERK FOR THE 62<sup>ND</sup> ANNUAL  
CONFERENCE OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS

RESOLUTION OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS  
RECOGNIZING THE GEORGIA MUNICIPAL CLERKS AND FINANCE OFFICERS  
ASSOCIATION FOR ITS OUTSTANDING SUPPORT OF THE 2008 IIMC CONFERENCE

Judy McCorkle, President, of the Georgia Municipal Clerks and Finance  
Officers Association makes a presentation

- IX. Certificates of Appreciation to outgoing members of the Board of Directors  
and to the Chairs of Task Forces and 2007/2008 Committees

**Honorary Membership**

Marcella O'Connor, MMC, Uralla, New South Wales, Australia, XI

**Presentation of CMC Certificates to Bulgaria -**  
Bojana Nedeltcheva

**President's Award of Merit** – Kathryn A. Dornan, CMC, City Clerk  
Farmington Hills, MI, Region V

**Outgoing Board Members**

Allen R. Susen, CMC	Region II
Gloria King, MMC	Region IV
Carol S. Alexander, MMC	Region VI
Brenda M. Cirtin, MMC	Region VII
Gloria Leija, MMC	Region VIII
David Calder, CMC	Region X
Ronnie Frederickx	Region XI

**Task Force and Committee Chairs**

Accreditation	Debra E. Eastman, MMC
Budget and Planning	Mell Smigielksi, MMC
Conference Education	Mary L. Haynes, MMC
Conference Policy	Denise L. MacAloney, MMC
Constitution	James Villiesse, CMC
Elections	Buster J. Brown, CMC
International Relations	Tami K. Kelly, MMC
Membership	Sharon K. Cassler, MMC
Mentoring	Susan L. Morrow, MMC
Organizational Title & Mission Statement	Allan R. Susen, CMC
Program Review/Certification	Kittie Kopitke, MMC
Property Assessment	Shawn Cullinane, CMC
Public Relations/Marketing	Mary J. Johnson, MMC
Records Management	Tracey M. Covert, CMC
Regional Restructuring	Carol S. Alexander, MMC
Research and Resource	Michael Griffin, CMC

**Five-Year Staff Service Award**

Tammy Schultz, Member Services Representative

X. President's Comments

XI. Report of Election Committee - Chair Buster Brown

XII. Swearing in of the incoming members of the Board of Directors by President Tokar

Region II	Jane Warren-Williams, MMC, Paterson, NJ
Region IV	Barbara Blackard, MMC, Clarksville, Arkansas
Region VI	Shari Moore, CMC, St. Paul, Minnesota
Region VII	Jerry Lovett-Sperling, MMC, Lindsborg, Kansas
Region VIII	Stephanie Kalasz, Moscow, Idaho
Region X	Marc Lemoine, Winnipeg, Manitoba, Canada
Region XI	Nick Randle, Yarcombe Village Council, Devon, UK

X. Swearing in of the 2008/2009 Executive Committee

Vice President

Sharon Cassler, sworn in by Past President Peg Griffith

**OR**

Vice President Ronnie Frederickx, sworn in by Past President  
Susan Lamblack

President Elect -

Mary Lynne Stratta, sworn in by Past President Norma Rodriguez

President Dyanne Reese sworn in by Retired Atlanta City Clerk  
Olivia Parks-Woods

XI. Address by incoming President Reese

XI. Comments for the Good of the Order (discussion from the floor)

XII. Invitation to the 2009 IIMC Conference in Chicago, Illinois by Deputy City  
Clerk ----- of the City of Chicago

XIII. Adjournment