

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
Annual Business Meeting
Oregon Convention Center
Portland, Oregon
Thursday, May 24, 2012
Agenda

Call to Order	The Business Meeting of the 66th Annual Conference of the International Institute of Municipal Clerks
Welcome to Delegates	President Colleen Nicol, MMC
Invocation	IIMC Past President Dyanne Reese, MMC - City Clerk City of Savannah, Georgia
Introductions	President Colleen J. Nicol, MMC President Elect Brenda M. Cirtin, MMC Vice President Marc Lemoine, MMC Immediate Past President Sharon K. Cassler, MMC Executive Director, Chris Shalby Recorder Gail Waibel, MMC Parliamentarian Kristie Smithers, MMC
Approval of Agenda	Motion that the agenda as presented be approved.
Approval of Minutes	Annual Business Meeting from Thursday, May 12, 2011
IIMC Year in Review	President, Colleen Nicol, MMC Executive Director, Chris Shalby
IIMC Financial Report	2011-2012 Budget Report – Budget Committee Chair, Eddie Myers, MMC
MCEF Update	MCEF President Dale Barstow
2012 Conference Resolutions	Resolution of the International Institute of Municipal Clerks recognizing City of Portland, Oregon, for the 66th Annual Conference of the International Institute of Municipal Clerks Resolution of the International Institute of Municipal Clerks recognizing Denise Carey, MMC, City Recorder of Estacada, Oregon, Host Clerk, for the 66th Annual Conference of the International Institute of Municipal Clerks Resolution of the International Institute of Municipal Clerks recognizing the Oregon Association of Municipal Recorders for its support of the 2012 Conference
President's Award of Merit	IIMC President Colleen Nicol, MMC

**Certificates of
Appreciation****Outgoing IIMC 2012 Committee Chairs**

Budget & Planning, Eddie R. Myers, MMC
Conference, Carol L. Jacobs, MMC
Education & Professional Development, Pamela R. Kolacy, MMC
Elections, Millie R. Powell, MMC
International Relations, Dyanne Reese, MMC
Legislative Ad Hoc, Randi Johl, MMC
Membership, Brenda Kay Young, MMC
Mentoring, Colleen Ingman, MMC
Policy Review, Bernie White, MMC
Program Review/Certification, Kathryn M. Young, MMC
Public Relations/Marketing, Aimee Nemer, MMC
Records Management, Daniel B. Karin
Research & Resource, Dawn Abrahamson, MMC

**Certificates of
Appreciation****Outgoing IIMC Region Directors**

Region I Director	James G. Mullen, Jr., CMC
Region III Director	Melisa (Lisa) Small, MMC
Region IV Director	Deborah Miner, CMC
Region V Director	Tami K. Kelly, MMC
Region VI Director	Julee Helt, MMC
Region VII Director	Karen Goodwin, MMC
Region IX Director	Peggy Hawker, MMC
Region XI Director	Francois Allers

Oath of Office**Incoming IIMC Region Directors**

Region I Director	Shawn Cullinane, MMC
Region III Director	Kelly J. Lovette, CMC
Region IV Director	Patty Dupuis, MMC
Region V Director	Terri Kowal, MMC
Region VI Director	Linda Rappe, CMC
Region VII Director	Lana McPherson, MMC
Region IX Director	Joann Tilton, MMC
Region XI Director	Ronny Frederickx

Oath of Office**Incoming Executive Committee**

President	Brenda M. Cirtin, MMC
President Elect	Marc Lemoine, MMC
Vice President	Brenda Kay Young, MMC
Past President	Colleen Nicol, MMC

President's Comments

Invitation to the 2013 Annual Conference – Municipal Clerks Association of New Jersey President, Drew Pavlica

Adjournment