

**International Institute of Municipal Clerks**  
**2007 Annual Business Meeting**  
**Saturday, May 26, 2007**  
**Agenda**

- I. Call to order by President Marcella H. O'Connor, MMC
- II. Welcome
- III. Invocation by Reverend Harold Roussell
- IV. Introduction of Executive Committee and Parliamentarian/Recorder  
Dyanne C. Reese, CMC, Vice President  
Charles Tokar, MMC, President Elect  
Susan Morrow, MMC, Immediate Past President  
Chris Shalby, IIMC Executive Director  
Christina N. Wilder, IIMC Past President, Parliamentarian/Recorder
- V. Approval of Agenda
- VI. Approval of minutes of the 2006 Annual Business Meeting held May 18, 2006 in Anaheim, California
- VII. Conference Resolutions

**RESOLUTION OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS EXPRESSING ITS APPRECIATION AND GRATITUDE TO THE CITY OF NEW ORLEANS FOR ITS DEDICATION AND COOPERATION IN PLANNING AND PRODUCING AN OUTSTANDING 2007 IIMC CONFERENCE**

**RESOLUTION OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS RECOGNIZING PEGGY LEWIS, CMC, HOST CLERK FOR THE 61<sup>ST</sup> ANNUAL CONFERENCE OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS**

**RESOLUTION OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS RECOGNIZING THE LOUISIANA MUNICIPAL CLERKS ASSOCIATION FOR ITS OUTSTANDING SUPPORT OF THE 2006 IIMC CONFERENCE.**

- VIII. Certificates of Appreciation  
Outgoing Members of the Board of Directors  
Committee Chairs
- IX. President's Comments
- X. New Business  
Report of Constitution Review Task Force
- XI. Swearing in of the incoming members of the Board of Directors  
Region I - Bernice K. Dixon, Town Clerk, Vernon, Connecticut  
Region II - Carol L. Jacobs, MMC, City Clerk, Ocean City, Maryland  
Region III - Stephanie C. Kelly, CMC, Deputy City Clerk, Charlotte, N.Carolina

Region V – Brenda K. Young, MMC, Clerk-Treasurer, Nashville, Indiana  
Region VIII – Monica Martinez Simmons, CMC  
Region IX – Pam Kolacy, CMC, City Clerk, Port Townsend, Washington

XII. Swearing in of the 2007/2008 Executive Committee

President Elect Dyanne C. Reese, CMC, and  
Vice President Mary Lynne Stratta, MMC, sworn in by IIMC Past President  
Norma Rodriguez, CMC

President Charles Tokar sworn in by Denise W. Ridley, MMC, City  
Clerk/Treasurer City of Dawson Springs, Kentucky

XIII. Address by incoming President Charles Tokar

XIV. Comments for the Good and the Order

XV. Invitation to the 2008 IIMC Conference in Atlanta, Georgia by Rhonda Dauphin  
Johnson, Host Clerk, City of Atlanta

XVI. Adjournment