

**International Institute of Municipal Clerks
2010 Annual Business Meeting – Reno, Nevada
Thursday, May 27, 2010
Agenda**

- I. Call to order
- II. Welcome to Delegates
- III. Invocation
- IV. Introduction of Executive Committee and Parliamentarian/Recorder
 - President-Elect – Sharon Cassler
 - Vice President – Colleen Nicol
 - Immediate Past President – Dyanne Resse
 - Executive Director – Chris Shalby
 - Parliamentarian/Recorder – Mary Johnston
- V. Approval of Agenda
- VI. Approval of Minutes of the Annual Meeting held May 23, 2009 in Chicago, Illinois
- VII. IIMC Financial Report
- VIII. MCEF Update
- IX. IIMC Strategic Planning Report
- X. Proposed Amendments to the IIMC Constitution
- XI. 2010 Conference Resolutions
 - Resolution of the International Institute of Municipal Clerks expressing its appreciation and gratitude to the City of Reno for its dedication and cooperation in planning and producing an outstanding 2010 IIMC conference
 - Resolution of the International Institute of Municipal Clerks recognizing Monica Martinez, Host Clerk, for the 64th Annual Conference of the International Institute of Municipal Clerks
 - Resolution of the International Institute of Municipal Clerks recognizing the Nevada Municipal Clerks Association for its outstanding support of the 2010 conference
- XII. President's Award of Merit
- XIII. Certificates of Appreciation to outgoing members of the Board of Directors and to the Chairs of 2009-2010 Committees and Task Force

Task Force and Committee Chairs

Budget and Planning	Robert Pritchard, CMC
Education & Professional Development	Kathy Dornan, CMC
Elections	Brenda Cirtin, MMC
International Relations	Tom Van der Hoven
Membership	Mary Johnston, MMC
Mentoring	Mary Haynes, MMC
Program Review/Certification	Nancy Vincent, MMC
Policy Review	Frances Kersey, MMC
Public Relations/Marketing	Julie Krueger, MMC
Records Management	Shirley Gentry, MMC
Research and Resource	Sherry Mashburn, MMC
Small Cities Task Force	Debra Batliner, MMC

Outgoing Board Members

Bernice Dixon, CMC	Region I
Carol Jacobs, MMC	Region II
Stephanie Kelly, CMC	Region III
Brenda Kay Young, MMC	Region V
Monica Simmons, MMC	Region VIII
Pamela Kolacy, MMC	Region IX
Bernie White, MMC	Region X

XIV. Swearing in of the incoming members of the Board of Directors by President Stratta

Region I	Linda Spence, MMC
Region II	Diane Fitzhenry, MMC
Region III	Tiny Washington, CMC
Region V	Debbie Batliner, MMC
Region VIII	Debra Owen
Region IX	Kristie Smithers, MMC
Region X	Laurie Darcus, CMC

XV. Swearing in of the 2010/2011 Executive Committee

Vice President Brenda Cirtin, sworn in by Past President Tom Roberts

President Elect Colleen Nicol, sworn in by Immediate Past President Dyanne Reese

President Sharon Cassler, sworn in by Past President Tom Roberts

XVI. Address by incoming President Sharon Cassler

XVII. Invitation to the 2011 IIMC Conference in Nashville, Tennessee by Marilyn Swing

XVIII. Adjournment