

# **INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS**

## **MINUTES OF BOARD OF DIRECTORS TELECONFERENCE MEETING**

**FEBRUARY 14, 2011 AT 12:00 NOON, EASTERN STANDARD TIME**



### **Call to Order**

President Sharon Cassler called the IIMC Board of Directors meeting to order.

### **Roll Call**

Those in attendance were:

President Sharon Cassler

President Elect Colleen Nicol

Vice President Brenda Cirtin

Immediate Past President Mary Lynne Stratta

Region I Directors: James Mullen, Jr. and Linda Spence

Region II Directors: Diane Fitzhenry and Jane Williams-Warren

Region III Directors:

Region IV Directors: Deborah Miner and Barbara Blackard

Region V Directors: Debbie Batliner and Tami Kelly

Region VI Directors: Shari Moore

Region VII Directors: Jerry Lovett-Sperling and Karen Goodwin

Region VIII Directors: Stephanie Kalasz and Debra Owen

Region IX Directors: Kristie Smithers

Region X Directors: Laurie Darcus

Region XI Directors: Francois Allers

Also present was IIMC Executive Director Chris Shalby.

Absent were: Region III Directors -Tiny Washington and Lisa Burns, Region VI Director -Julee Helt, Region IX Director -Peggy Hawker, Region X -Director Marc Lemoine and Region XI Director -Nick Randle.

### **2011 Study Abroad Grants**

Immediate Past President Stratta presented a report from an Ad Hoc Committee of Tami Kelly, Lisa Small and Mary Lynne Stratta on using a portion of the MCEF Policy 8 donation (\$7,500) toward providing individual grants for the 2011 Study Abroad Program in South Africa later this year. The Ad Hoc Committee developed criteria on how these funds would be disbursed to individual members interested in participating in the 2011 program. In creating the criteria, another option was discussed by providing benefits to the first 15 to 34 attendees. That option is to distribute the entire \$7,500 to the tour operator, thus reducing the overall cost of the program from \$1,785 to various levels, decreasing a members' financial output from approximately \$500 to \$366, depending on the number of participants.

After discussion, it was moved and seconded to distribute the entire \$7,500 to the tour operator to reduce the cost of the tour for up to 35 IIMC members. The motion carried.

### **Amendments to the Constitution**

Mary Kayser of the Policy Review Committee presented proposed amendments to the Constitution.

1. B.3. Qualifications for candidates – change attendance at Annual Conferences from three (3) to two (2) Annual Conferences for candidates from Regions 1 through XI.

Discussion centered on concerns about the lack of experience before coming on the IIMC Board and making policy decisions. It was suggested that the candidate attend two (2) annual conferences before becoming a Region Director candidate. After discussion, it was moved and seconded to refer this proposed change back to the Policy Review Committee and to re-evaluate all candidate qualifications. The motion carried.

2. Article 10. Code of Ethics

The proposed amendments include changing the status of the Ethical Standards Committee from a Standing Committee to an Ad Hoc Committee, revision to the length of terms for appointees, and clarify/enhance the appointee selection process. Subsections (C) and (D) are replaced and integrated wording of those two former subsections become the new more comprehensive (C). After discussion, it was moved and seconded to accept the report from the Policy Review Committee and move forward with the recommendations. The motion carried unanimously.

### **Report from Executive Director**

Executive Director Shalby reported that 45% of the room block at the Gaylord Opryland Hotel has been reserved for the Nashville Conference. Conference registrations are slightly ahead of the 2010 conference.

### **Other Business and Announcements**

None.

### **Adjournment**

There being no further business, the meeting adjourned at 12:58 p.m. EST

Mary J. Johnston, MMC  
Recording Secretary  
Clerk of Council  
Westerville, Ohio