

**INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS**  
**2009 ANNUAL BUSINESS MEETING MINUTES**  
**PALMER HOUSE HILTON**  
**CHICAGO, IL**  
**SATURDAY, MAY 23, 2009**

Welcome to Delegates      President Reese welcomed all delegates that were in attendance at the 63<sup>rd</sup> Annual IIMC Conference.

Invocation      The invocation was given by President Reese.

Introductions      President Reese introduced members of the Executive Committee and Parliamentarian/Recorder. Seated at the head table were:

President-Elect Mary Lynne Stratta  
Vice President Sharon Cassler  
Immediate Past President (Charles) Chuck Tokar  
Executive Director Chris Shalby  
Parliamentarian/Recorder Olivia Parks Woods

President Reese also introduced members of the IIMC staff that were present.

Approval of Agenda      A motion to Approve the Agenda as presented and was properly Moved and Seconded.

**MOTION CARRIED**

President Reese read into the record a statement regarding Proposed Constitution Amendments that were scheduled to be considered at today's meeting.

“Several constitutional amendments were scheduled to be considered today. It was decided by the Board of Directors to postpone (*consideration*) until the 2010 Annual Business meeting in Reno..

Approval of Minutes      A Motion to Approve the Minutes of the Annual Meetings held May 22, 2008 in Atlanta, Georgia was properly Moved and Seconded. During the discussion that followed, a correction was made to clarify a statement in the minutes. Properly Moved and Seconded, the Motion to Amend was Approved. A Motion to Approve as Amended was then Adopted.

**APPROVED AS AMENDED**

Conference Resolutions      Properly **Moved and Seconded**, a Motion was made to Adopt the following resolution:

Resolution of the International Institute of Municipal Clerks Expressing its Appreciation and Gratitude to the City Of Chicago for its Dedication and Cooperation in Planning and Producing an Outstanding 2009 IIMC Conference

**MOTION CARRIED**

Properly **Moved and Seconded**, a Motion was made to Adopt the following resolution:

Resolution of the International Institute of Municipal Clerks  
Recognizing Miguel Del Valle, Host Clerk, for the 63<sup>rd</sup> Annual  
Conference of the International Institute Of Municipal Clerks

**MOTION CARRIED**

Properly **Moved and Seconded**, a Motion was made to Adopt the following resolution:

Resolution of the International Institute of Municipal Clerks  
Recognizing the Illinois Municipal Clerks Association for its  
Outstanding Support of the 2009 Conference

**MOTION CARRIED**

Certificates of  
Appreciation

President Reese presented Awards and Certificates of Appreciation to the following outgoing members of the Board of Directors and Chairs of 2008/2009 Standing Committees and Task Forces

**President's Award of Merit**

Pam Means  
Colleen Nicol  
Olivia Parks Woods

**Outgoing Board Members**

Linda C. Cohen, MMC	Region I
Eddie Myers, CMC	Region IV
Kathryn A. Dornan, CMC	Region V
Carolyn Brownfield, MMC	Region VI
Rick Goeckner, MMC	Region VII
Colleen J. Nicol, MMC	Region IX
Bernie White, CMC	Region X
Tom Van Der Hoven	Region XI

**Committee Chairs and Task Force**

Budget and Planning	Terry S. Tripp, MMC
Conference Education	Allan R. Susen, CMC
Conference Policy	Barbara Hogelin, MMC
Elections	Brenda M. Cirtin, MMC
International Relations	Tammy K. Kelly, MMC
Membership	Dawn G. Abrahamson, MMC
Mentoring	Deloris McKenzie, CMC
Program Review/Certification	Joann Lynn Tilton, MMC
Policy Review	Pamyla Means, MMC
Public Relations/Marketing	Vanessa Turner-Maybank, CMC
Records Management	Lisa C. Johnston, MMC
Research and Resource	Linda L. Spence, CMC

Report of Election  
Committee

No Report. Chair Brenda M. Cirtin, MMC stated that there was no election since the office of Vice President was uncontested.

Oath of Office	Members of the Board of Directors were sworn in by President Reese.
Region I	James G. Mullen, Jr.
Region III	Melissa (Lisa) Burns, MMC
Region IV	Deborah Miner, CMC
Region V	Tammy K. Kelly, MMC
Region VI	Carol S. Alexander, MMC
Region VII	Karen Goodwin, CMC
Region I	Peggy Hawker, MMC
Region XI	Francois Allers

**Swearing in of the 2009/2010 Executive Committee Members:**

**Vice President**

Colleen Nicol was sworn in by President Dyanne Reese

**President Elect**

Sharon Cassler was sworn in by Past President Tom Roberts

**President**

Mary Lynne Stratta was sworn in by Past President Norma Rodriguez

Incoming President's Address President Mary Lynne Stratta chose to reserve her comments until the IIMC Annual Banquet.

Comments for the Good of the Order None were received.

Other Business The following new signers for IIMC Official Bank Account were Approved without objection:

Mary Lynne Stratta

Sharon Cassler

Colleen Nicol

2010 IIMC Conference Monica Simmons, City Clerk of Henderson, Nevada extended an invitation to the 2010 IIMC Conference in Reno, Nevada to all delegates. She introduced her conference planning committee members and showed a promotional video featuring the Reno/Tahoe area.

Adjournment There being no further business the 2009 Annual IIMC Business Meeting was adjourned.

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Olivia Parks Woods  
Parliamentarian/Recorder